

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Chapmanslade Village Hall, High Street, Chapmanslade, Westbury,
Wiltshire BA13 4AP
Date: Thursday 5 July 2012
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer) 01225 713 597 or email: marie.gondlach@wiltshire.gov.uk, direct line 01225 713 597 or email marie.gondlach@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk
Press enquiries to Communications on direct lines (01225)713114/713115.

Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philippe (Vice-Chairman)	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wyllye
Pip Ridout	Warminster West

Items to be considered

Time

Please note these timings are approximate only

The following stands will be available for browsing from 6.30pm

Come and see photos from Jubilee events and from the Salisbury event attended by the Queen on 1 May 2012.

- As this is the first meeting of the Warminster Area Board since Wiltshire Council's Annual Council meeting on 15 May the meeting will start with the Elections of a Chairman and Vice-Chairman and confirmation of appointments to Outside Bodies.
1. **Election of Chairman** **7.00pm**
To elect a Chairman of the Area Board for the forthcoming municipal year.
 2. **Election of Vice-Chairman**
To elect a Vice Chairman of the Area Board for the forthcoming municipal year.
 3. **Appointment to Outside Bodies** (*Pages 3 - 14*)
To confirm or amend the appointment of councillors to outside bodies and working groups.
 4. **Chairman's Welcome and Introductions** **7.05pm**
The Chairman will welcome those present to the meeting.
 5. **Apologies for Absence**
 6. **Minutes** (*Pages 15 - 26*)
To approve and sign as a correct record the minutes of the meeting held on Thursday 10 May 2012 (*copy attached*).
 7. **Declarations of Interest**
Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.
 8. **Chairman's Announcements** **7.10pm**
The Chairman will introduce the Announcements included in the agenda and invite any questions.

8.a **Paths Improvement Grant Scheme** (Pages 27 - 28)

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area.

Further information of the grants scheme, contact details and closing date can be found in the attached document.

8.b **Paths for Communities - Grant Opportunity for Parishes**

Natural England has launched a new Paths For Communities Grant scheme enabling community groups and partnerships to improve their local public rights of way network. The fund totals £2 million, to be spent before May 2014.

Paths For Communities grant is designed to improve the rights of way network and must include a new right of way either in the form of a new physical path or higher rights such as upgrading a footpath to a bridleway or restricted byway. Funding has come from the Rural Development Programme for England and any scheme must be able to demonstrate benefit to the rural economy and rural populations.

Applications for funding from £5,000 to £150,000 can be submitted by local communities or broader partnerships. Landowner support, in agreeing a voluntary path creation, is essential at the outset. The Fund is open NOW and all application agreements have to be made by the end of December 2013. The process is competitive so it's important to ensure your project secures as many benefits as possible.

As with all grants no work on the project can start before the application is approved. Natural England's Local Grants Officer will discuss any potential projects with the applicant following submission of an initial "Expression of Interest". This form is available on the website above.

Normally 75% of the project will be funded and no additional public funding is allowed for the remaining 25% and this includes National Lottery money. However, there is some flexibility to allow up to 100% funding.

Officer	Michael Crook, Countryside Access
Contact	Development Officer
Details:	01225 713349

Weblink:	http://www.naturalengland.org.uk/our-work/access/rightsofway/p4c.aspx
Further details available:	DavidAndrews@visitwiltshire.co.uk Tel: 01722 341941

8.c Localism Act update

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, not all of the measures are in force. It will not be clear how the measures will work in practice until the government publishes regulations and guidance which are still awaited.**

The council has produced a detailed briefing document on the Localism Act which includes:

- an overview of the main components of the Localism Act
- the estimated timescales for measures to be introduced and regulations to be published - please see the 'Status' section for each measure
- the potential implications of the Localism Act for Wiltshire
- information on next steps for Wiltshire Council (and contact details for the lead officers for each part of the Act)

The briefing document is available online and copies are being made available to Town and Parish Councils via Area Board meetings.

Officer Contact Details:	Alissa Davies, Principal Policy Officer – alissa.davies@wiltshire.gov.uk , 01225 713380
Weblink:	http://www.wiltshire.gov.uk/communityandliving/localismact.htm

8.d Helping people to live safely in their own home (Pages 29 - 30)

Following extensive consultation and considerable planning, the care and support service is now in place throughout the county provided by Leonard Cheshire, Aster Living, Enara Complete Care and Somerset Care.

Further information on the scheme and further service improvements can be found in the attached document.

- 8.e **Bath HGV Restrictions** (*Pages 31 - 50*)
- A joint appeal (Highways Agency, Somerset County Council and Wiltshire Council) has been submitted to the Secretary of State for Transport regarding the affirmation by Bath and North East Somerset Council to introduce a lorry ban on the primary route A36 at Cleveland Bridge, Bath.
- 8.f **Current Consultations** (*Pages 51 - 52*)
- Have your say on how your council works by viewing the current consultations. The information in the document included in the agenda is available on the Wiltshire Council website under: Council and Democracy / Consultations.
9. **Your Local Issues** (*Pages 53 - 56*) **7.15pm**
- An update from the Community Area Manager and leaders of the groups working on existing issues.
- If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this [link](#).
- The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.
10. **Updates from Partners** (*Pages 57 - 72*) **7.20pm**
- To receive updates from any of the following partners:
- Wiltshire Police
 - Wiltshire Fire and Rescue Service
 - NHS Wiltshire
 - Warminster and Villages Community Partnership
 - Town and Parish Councils Nominated Representatives
 - Warminster Community Area Young People's Issues Group
 - The Warminster and District Chamber of Commerce
- Some written updates have been received and are included in this agenda.
11. **Cabinet Representative** **7.30pm**
- Councillor Toby Sturgis, Cabinet member for Waste, Property, Environment and Development Control Services, will present his portfolio.
- You will of course be invited to ask questions at the meeting but it would be very helpful if you could inform Marie Gondlach (tel:

01225 713 597 or email: marie.gondlach@wiltshire.gov.uk) of your question(s) prior to the meeting.

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|-----|---|---------------|
| 12. | The Bicycle Academy and the Corsley project

Andrew Denham from the Bicycle Academy will talk about their work with young people and the project they undertook in Corsley.

To find out more about the Bicycle Academy you can access their website via the following link http://www.thebicycleacademy.org/ . | 7.50pm |
| 13. | Community Area Transport Group (Pages 73 - 74)

To agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area. | 8.10pm |
| 14. | Delegation to Community Area Manager

At its meeting on 10 March 2011 the area board agreed that in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Warminster Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £500 from the budget delegated to the area board. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.

The Area Board needs to review the maximum amount of expenditure not to be exceeded. | 8.15pm |
| 15. | Participatory Budgeting (Pages 75 - 78)

To receive a report from the Community Area Manager detailing possible options should the Area Board wish to undertake a Participatory Budgeting exercise. | 8.20pm |
| 16. | Warminster and Villages Community Partnership request for funding 2012/13 (Pages 79 - 88)

At the May meeting of the Warminster Area Board it was agreed to defer consideration of the Warminster and Villages Community Partnership request for funding 2012/13 until this meeting. | 8.30pm |
| 17. | Area Board Funding - success stories and update from Jubilee grants applicants

To receive a presentation from successful applicants on the Jubilee events that have taken place. | 8.40pm |

18. **Area Board Funding - Community Area Grants (Pages 89 - 96)** **8.50pm**

To consider any applications for funding from the Community Area Grants Scheme.

A decision was made in 2010/11 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However the full applications are circulated to all members of the Area Board, published on the Wiltshire Council website and hard copies are available on request. *To follow.*

18.a **Chapmanslade Parish Council**

A request for £240 towards a hardwood bench for the community.

18.b **Boyton Parish Council**

A request for £434 towards the development of a Parish Plan.

18.c **Warminster and Villages Community Development Trust**

A request for £1,540 towards a Disabled Young People Opportunity Trip.

19. **Your Area Board - Your Ideas, Your Reactions, Your Suggestions**

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda.

20. **Future Meeting Dates**

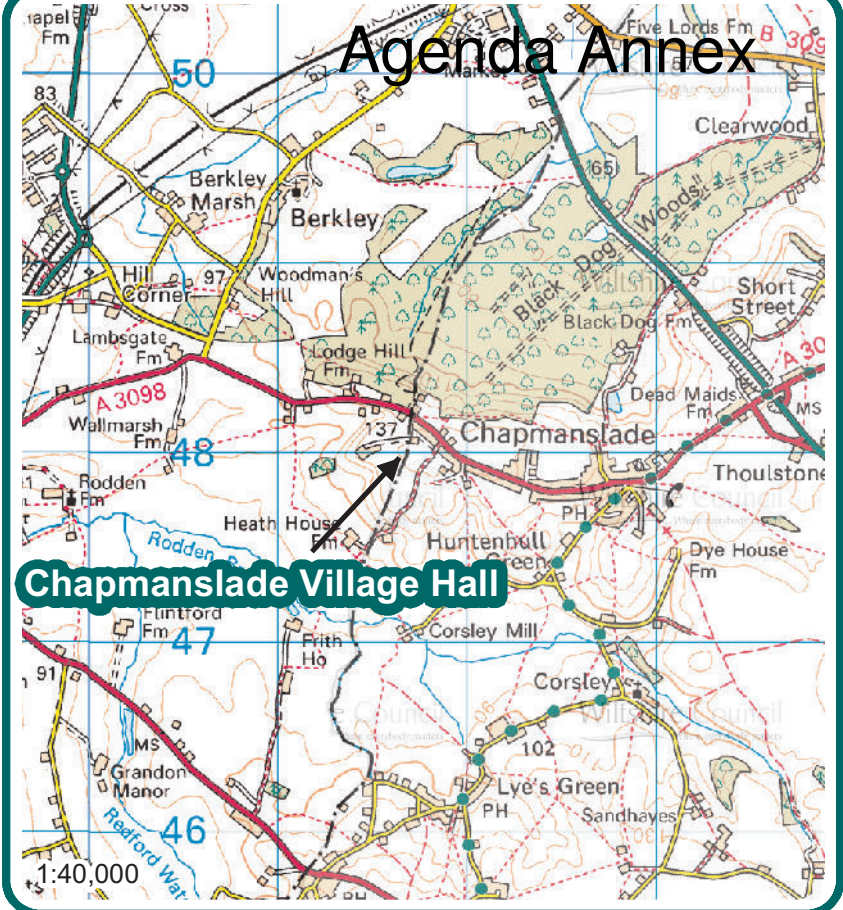
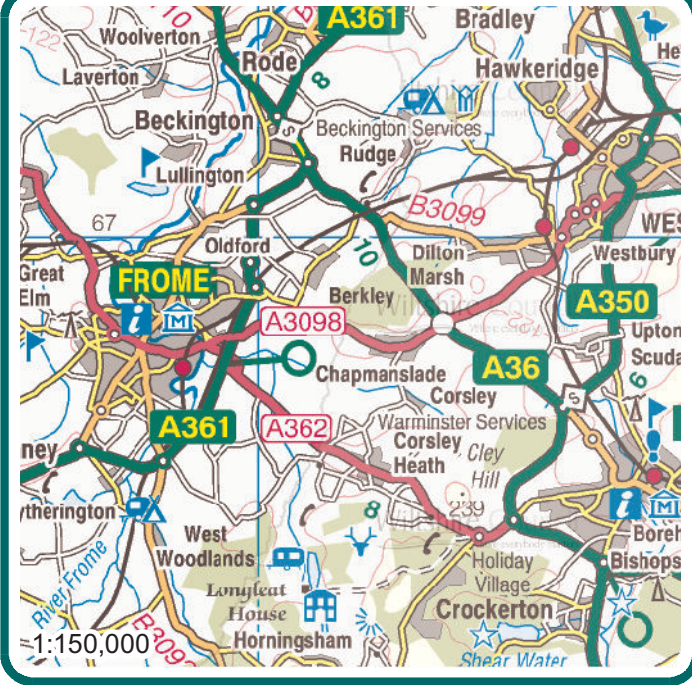
The next meetings of the Warminster Area Board will be on:

- **6 September 2012 – Warminster Civic Centre**
- 8 November 2012 – Warminster Civic Centre
- 10 January 2013 – Warminster Civic Centre
- 7 March 2013 – Warminster Civic Centre

21. **Evaluation and Close** **9.00pm**

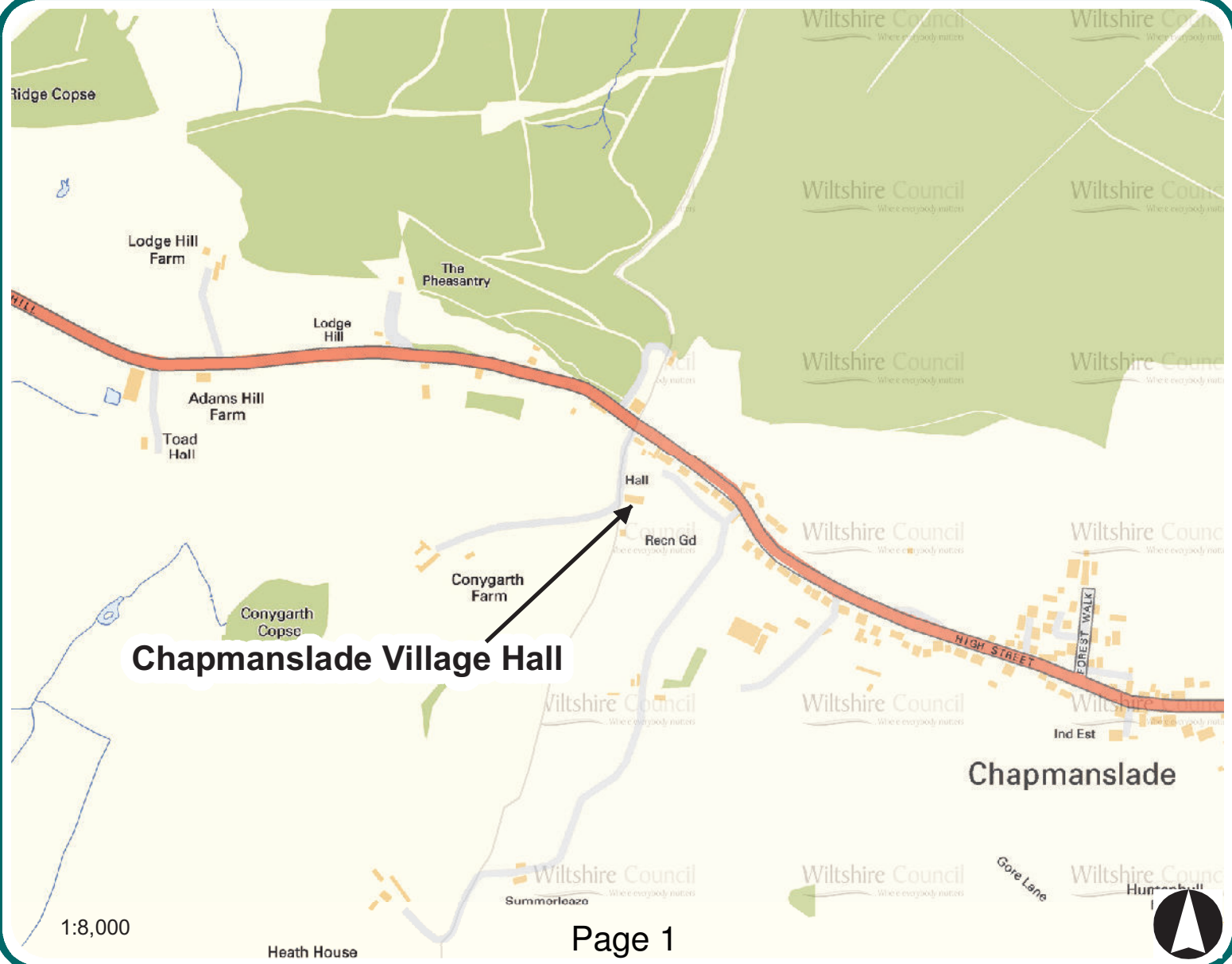
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Agenda Annex



Chapmanslade Village Hall
High Street
Chapmanslade
Westbury
Wiltshire
BA13 4AP

Wiltshire Council
Where everybody matters



Chapmanslade Village Hall

Chapmanslade



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Warminster Area Board
05 July 2012

Appointments to Outside Bodies and working groups 2012/13

1. Purpose of the Report

- 1.1. To note the appointments to Outside Bodies and Working Groups as set out at Appendix A, which will continue for the forthcoming year 2012/13, unless the Board wishes to make any changes.

2. Background

- 2.1. The Area Board appointed to Outside Bodies at its inaugural meeting in 2009. These appointments will continue for the duration of Councillors' current terms of office, unless the Board determines otherwise.
- 2.2. Similarly, other appointments have been made to Working Groups, such as the Community Area Transport Group (CATG). These appointments will also continue until 2013.

3. Main Considerations

- 3.1. All Area Boards have appointed Community Area Transport Groups (CATGs), which operate as informal working groups making recommendations to the Area Board for approval. Terms of reference are set out at Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget to Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended
- 3.2. Some Area Boards have also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly, these Groups have been established as part of the Council's corporate programme for Campuses, and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other Working Groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. [Protocol 3](#) in the Council's [Constitution](#) sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1. None.

7. Equality and Diversity Implications

- 7.1. None.

8. Delegation

- 8.1. Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2. The appointment of Councillors to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1. The Area Board is requested to:
 - a. note the appointments to Outside Bodies as set out at Appendix A, and to agree any changes required.
 - b. agree to reconstitute the Working Group(s), and to agree to re-appoint to Working Group(s) as set out at appendix B
 - c. note the Terms of Reference for the Working Group(s), as set out at Appendix C.

Report Author:
Marie Gondlach
Democratic Services Officer
01225 713 597
marie.gondlach@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

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Appointed By	Outside Body Title (A to Z)	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Rep
Area Board - Warminster	Warminster & Villages Community Area Partnership	To inform on the development of the Community Area Plan	Development of the Community area Plan	Normally every 6-8 weeks	No	1	Cllr Fleur de Rhe Philipe
Area Board - Warminster	Warminster and Westbury CCTV Partnership	Rep adds district and council perspective to crime issues	Prevent crime in Warminster and Westbury	4 meetings per year	No (under reiew)	1	Cllr Andrew Davis
Area Board - Warminster	Warminster Town Council Town Plan Steering Group	To Ensure engagement regarding strategic spatial planning and development issues.	To produce a plan which will run along side the Core Strategy	2 Monthly	Yes	2 (1 from Highways and 1 Member)	Cllr Keith Humphries
Area Board - Warminster	Warminster Youth Issues Group (CAYPIGS)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Pip Ridout

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Appointments to Working Groups Warminster Area Board

Community Area Transport Group:

- Cllr Andrew Davis – Chairman (Wiltshire Council)
- Mike Lucas (Chitterne Parish Clerk)
- Spencer Drinkwater (Wiltshire Council officer)
- Steve Wilson (Wiltshire Council officer)
- Martin Rose (Wiltshire Council officer)
- Phil Jefferson (Chapmanslade Parish Clerk)
- Jill Willmot (Chapmanslade Parish Council)
- Sarah Jefferies (Maiden Bradley Parish Clerk)
- Jacqui Abbott (Wiltshire Council officer)
- Sally Barnett (Wiltshire Council officer)
- Chris Clark (Wiltshire Council officer)
- Colin French (Warminster Cycle Group)
- Heather Abernethie (Warminster Town Clerk)

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COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and are open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Chitterne Village Hall, Situated in the centre of the village, next to the Church and village green
Date: 10 May 2012
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer) 01225 713 597 or email:
marie.gondlach@wiltshire.gov.uk, Tel: 01225 713 597 or (e-mail)
marie.gondlach@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout, Cllr Keith Humphries,
Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe (Vice Chairman)

Cllr John Brady, Cabinet Member for Finance, Performance and Risk

Wiltshire Council Officers

Jacqui Abbott, Warminster Community Area Manager
Barry Pirie, Service Director for Human Resources and Organisational Development
Marie Gondlach, Democratic Services Officer

Town and Parish Councillors

Warminster Town Council – Heather Abernathie (Clerk), Tony Nicklin
Bishopstrow Parish Council
Boyton Parish Council
Brixton Deverill Parish Council
Chapmanslade Parish Council
Chitterne Parish Council
Codford Parish Council – Louis Horeau (Clerk)
Corsley Parish Council
Heytesbury Parish Council

Horningsham Parish Council
Kingston Deverill Parish Council
Knook Parish Council
Longbridge Deverill and Crockerton Parish Council
Maiden Bradley with Yarnfield Parish Council
Norton Bavant Parish Council
Sherrington Parish Council
Stockton Parish Council
Sutton Veny Parish Council
Upper Deverills Parish Council
Upton Lovell Parish Council
Upton Scudamore Parish Council

Partners

Community Area Partnership – Debra Leslie

Total in attendance: 28

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p> <p>The Chairman took the opportunity to thank Mr Sam Selman and Ms Judy Hible, who had offered advice and information at the Wiltshire Community Bank stand.</p> <p>The Chairman also informed those present that he had agreed for a photographer from the Warminster Journal to attend the meeting and that people were welcome to indicate whether or not they wished to be photographed.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from: Inspector Lesley Winter, Wiltshire Police Mike Franklin, Wiltshire Fire and Rescue Services Cllr Francis Morland, Wiltshire Council Chris March, Warminster Town Council</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no Declarations of Interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p>
5.a	<p><u>Cleveland Bridge Weight Restriction</u></p> <p>Cllr Fleur de Rhé-Philippe encouraged people to get involved and make their feelings known as this was an experimental order which could lead to heavy traffic being diverted from the A36 onto the A350.</p>
5.b	<p><u>Polling Station Review</u></p>

	<p>The Chairman encouraged people to take part in the consultation ending on 25 May 2012.</p>
5.c	<p><u>Rural Facilities Survey</u></p> <p>The Chairman encouraged parish clerks to take part in the survey once it has been posted to them.</p>
5.d	<p><u>Review of Mini Recycling Sites and Household Recycling Centre Summer Opening Hours</u></p> <p>The Chairman encouraged those present to fill-in the questionnaire on-line or the paper copies available at the meeting.</p>
5.e	<p><u>11 to 19 Commissioning Strategy Update (Youth Advisory Groups, Volunteers and Income Generation)</u></p> <p>The Chairman drew the meeting's attention to the update included in the agenda.</p>
5.f	<p><u>Informal Adult Education in Wiltshire</u></p> <p>The Chairman invited the meeting to consider the report included in the agenda and to comment on the options for consideration.</p> <p>There were no suggestions of a preferred option from the Warminster Area Board.</p>
5.g	<p><u>Current Consultations</u></p> <p>The Chairman encouraged people to get involved with the on-going consultations which could be accessed on the Wiltshire Council website.</p>
6	<p><u>Your Local Issues</u></p> <p>The Community Area Manager introduced her report including new issues since the last meeting and invited people to contact her should they have any issues to raise.</p>
7	<p><u>Countering dog fouling on public open spaces - a study of Warminster Common</u></p> <p>Mr Nigel Linge MBE, introduced his report on the findings of an 18 months pilot study of Warminster Common.</p> <p>Mr Linge explained that common sense measures such as regular grass cutting, resurfacing paths, fencing (to avoid "stray" fouling) and bins placed at the entrance of paths all contributed to a noticeable reduction in dog fouling, however enforcement remained an issue.</p>

	<p>The Chairman thanked Mr Linge for his presentation and also for having put forward potential solutions.</p> <p>An officer from the Highways and Streetscene team also asked Mr Linge for his presentation as he felt that the proposed solutions could be of interest for his team.</p> <p>Cllr Keith Humphries thanked Mr Linge for the group's tremendous work and congratulated him on the value of that work. Cllr Humphries informed the Area Board that he would shortly attend a seminar to consider all gathered evidence and a potential way forward. He offered to report back to the Area Board when appropriate.</p> <p>In response to questions asked the following points were clarified:</p> <ul style="list-style-type: none"> • The Police was not responsible for the enforcement of dog fouling prevention notices; • Everyone could be an enforcer but would have to be prepared to sign a witness statement; • It was not advisable to put dog fouling in a compost heap due to the risk of Toxicara Canis larvae (Canine Roundworm) developing.
8	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Councillor Pip Ridout explained that CAYPIG was working on existing projects and that there was nothing new to report at this time.</p> <p>Councillor Christopher Newbury explained that there currently were no major new issues for the Fire Authority.</p>
9	<p><u>Wiltshire Fire and Rescue Service - Integrated Risk Management Plan for 2012-15</u></p> <p>Unfortunately due to unforeseen circumstances Scott Taylor was unable to attend the meeting.</p>
10	<p><u>Cabinet Representative - Councillor John Brady</u></p> <p>Councillor John Brady, Cabinet Member for Finance, Performance and Risk, presented his portfolio and explained that the main task was to monitor and set budgets with the Head of Finance.</p> <p>He gave some numbers to give an idea of the scale of the budget and its implications, for example:</p> <ul style="list-style-type: none"> • 256 Town and Parish Councils with their own precepts;

	<ul style="list-style-type: none"> • 203,000 properties in Wiltshire for which Council Tax had to be collected (second equal biggest collection in the Country, only Birmingham had more to collect); • Wiltshire had one of the highest Council tax collection rate in the Country (98%), with 77% paid by direct debit; • The move to a Unitary Council had enabled savings on buildings running costs as they were reduced from 98 buildings to 3 hubs; • Wiltshire Council only has reserves of £11.7M (which made it the 353rd lowest reserves out of 355 Local Authorities); • A balanced budget was expected for 2011-12, at the time there was a predicted surplus of £126,000; • £32M efficiency savings were expected for the next financial year; • Wiltshire Council received only £228 per person for government grants, when the national average was £342. <p>During the ensuing conversation points and issues including the following were considered:</p> <ul style="list-style-type: none"> • Wiltshire Council had no control over Town and Parish Council's precepts; • There was no disagreement over whether some form of control of borrowing for Town and Parish Councils should be discussed with Central Government; • The Localism Bill included a "power of competence" which meant that Town and Parish Councils could set up businesses to raise money or borrow, for example running village halls as competitive businesses, however it was recognised that the "power of competence" was subject to many conditions and restrictions; • Leadership and good management were paramount to enable Town and Parish Councils to limit any increase in precept to the minimum necessary. <p>The Chairman thanked Councillor Brady for his presentation and for attending the meeting.</p>
11	<p><u>Community Budgets</u></p> <p>Julie Martin, Head of Service - Communities and Inclusion, introduced the report included in the agenda and explained that Community Budgets had been brought out by Central Government and that Warminster Community Area had been offered an opportunity to be part of a pilot with Melksham Community Area.</p> <p>She clarified that Community Budgets were about a joined up approach between Local Government and public sector departments. It would give people more say on how the money was spent but it was not a new budget.</p> <p>Wiltshire Council would produce the information at community level, therefore not creating extra work for the community. Wiltshire Council had not set aside a budget to support the pilot but would be offering officer time.</p>

	<p>The next step would be to set up a workshop on a date to be agreed with the Warminster and Villages Community Partnership (WVCP).</p> <p>The Chairman invited everyone present to comment on the proposal and to consider whether the Warminster Community Area wished to take part in the pilot.</p> <p>During that discussion concerns were raised regarding a number of issues including:</p> <ul style="list-style-type: none"> • how much change could be achieved as many functions would be statutory; • what was the focus of Community Budgets, what would people / volunteers be expected to do; • what exactly would the pilot exercise be about. <p>A representative of the WVCP explained that they were sceptical about the scope of change possible but would support the project if the Warminster Community wished to get involved.</p> <p>It became clear that more information would be needed on the pilot as well as on Community Budget. It was also acknowledged as crucial for the WVCP, Town and Parish Councils and the Area Board to be involved every step of the way and to be consulted when appropriate.</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. To agree in principle to be part of the pilot, subject to the monitoring of the usefulness of the project; 2. To receive more information at a future meeting before organising the workshop; 3. To immediately involve Town and Parish Councils and do so throughout the pilot exercise; 4. To pull out of the pilot exercise at any point.
12	<p><u>Tackling Financial Exclusion</u></p> <p>Emma Cooper Partnership Development Manager - Communities and Voluntary Sector Support, delivered a short presentation and explained that the Joint Strategic Assessment for Warminster had highlighted the following:</p> <ul style="list-style-type: none"> • 5 areas most deprived 20% in Wiltshire; • Significant Armed Forces Community; • Decline in rural facilities (post offices).

	<p>She explained that the Credit Unions were regulated by the Financial Services Authority and that the Wiltshire Community Bank offered community savings and loan cooperatives where members pooled their savings to lend to one another.</p> <p>She invited people to watch the short film on Wiltshire Community Bank on http://www.youtube.com/watch?v=5aIT_uAvwmo&feature=youtu.be</p> <p>Collection point on Wednesday mornings at the Warminster Library.</p> <p>In response to questions asked it was explained that:</p> <ul style="list-style-type: none"> • The general rule was to save for 10 weeks before one could borrow money; however an emergency loan was also available; • There was no interest paid on savings however dividends were paid, last year 2% had been paid to savers; • There currently were 600 members, with a budget of £160,000 with 70% on loan. 												
13	<p><u>Warminster and Villages Community Partnership - Request for Funding</u></p> <p>Debra Leslie, Co-ordinator for the Warminster and Villages Community Partnership (WVCP), explained that the partnership was going through a period of change and restructuring and wished to defer their request for funding until those changes had been implemented.</p> <p>Decision:</p> <p>To defer the request for funding until the WVCP was ready to present it again.</p>												
14	<p><u>Area Board Funding</u></p> <p>The Community Area Manager presented an overview of spending for 2011-12 and reminded people that the deadline for application for grants for Jubilee / Olympics celebrations was 19 May 2012.</p> <p>£41,780 had been spent in 2011/12 on main grant applications and £4,750 for grants for Jubilee / Olympics celebrations as follows:</p> <table border="1" data-bbox="443 1731 1350 1989"> <tr> <td>Upton Scudamore Community Association</td> <td>£300</td> </tr> <tr> <td>Codford Village Jubilee Celebrations</td> <td>£300</td> </tr> <tr> <td>Maiden Bradley</td> <td>£200</td> </tr> <tr> <td>Boynton Parish</td> <td>£300</td> </tr> <tr> <td>Upton Lovell</td> <td>£300</td> </tr> <tr> <td>Corsley Playng Field</td> <td>£300</td> </tr> </table>	Upton Scudamore Community Association	£300	Codford Village Jubilee Celebrations	£300	Maiden Bradley	£200	Boynton Parish	£300	Upton Lovell	£300	Corsley Playng Field	£300
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15	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2011/12 Community Area Grant funding:</p>																								
15.a	<p><u>Warminster Athenaeum Trust</u></p> <p>A representative of the Athaneum trust explained that the development was in phase 4 and this application focused on the refurbishment of the toilets. The Athaneum was achieving 75% of usage, with shows on most weekends.</p> <p>Decision:</p> <p>To award the Warminster Athaneum Trust £5,000 towards the Athaneum Development Phase 4.</p> <p>Reason:</p> <p>The application met the 2012/13 grants criteria and demonstrated a link to the Community Area Plan where there is a commitment to support the development of the Athenaeum.</p>																								
15.b	<p><u>Warminster Christmas Lights</u></p> <p>The Community Area Manager introduced the application and explained why she had had to recommend refusal. She pointed out that she had been informed by the applicant that this would be their last request as all the equipment would then have been updated / brought to standards.</p> <p>The Warminster Town Clerk explained that some of the existing lights had been used for 20 years and the upgrade had been essential to keep up with current regulations.</p>																								

	<p>Members of the public asked the board to consider awarding the grant as they felt the lights were a focal point and attracted many visitors to the town.</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. To note that this is the fourth application by the Warminster Christmas Lights. 2. To award the Warminster Christmas Lights £2,000 towards the improvement to the Christmas lights. <p>Reason:</p> <p>This application is for brand new equipment for safety reasons and provides a benefit to the community.</p>
15.c	<p><u>Warminster Sequence Dancers</u></p> <p>The Community Area Manager introduced the application and explained why she had had to recommend refusal.</p> <p>Mrs Barbara Parry, Secretary for the Warminster Sequence Dancers, explained that the club met once a week with live music once a month and that the enjoyment the members of the club got from the live music was incommensurable. In answering questions she explained that the club's income was solely based on members paying to attend; this had to cover all running costs including hiring the room.</p> <p>Decision:</p> <p>To award the Warminster Sequence Dancers £1,800 towards a monthly organist.</p> <p>Reason:</p> <p>This provides health benefits to the members of the Warminster Sequence Dancers.</p>
16	<p><u>Community Area Transport Group</u></p> <p>The Chairman introduced the report included in the agenda.</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. To agree the following expenditure:

	<table border="1"> <tr> <td>Folly Lane signing and lining</td> <td>£1,500</td> </tr> <tr> <td>Chapmanslade signing and lining <i>Chapmanslade Parish Council is contributing an additional £500</i></td> <td>£4,000</td> </tr> <tr> <td>Wessex Court – Cycle Barrier</td> <td>£800</td> </tr> <tr> <td>Boreham road / Woodcock road (topo survey to allow development of options for possible substantive bids)</td> <td>£1,500</td> </tr> </table> <p>2. To agree the “C” class road review for the following routes: C270, C25 and C10.</p>	Folly Lane signing and lining	£1,500	Chapmanslade signing and lining <i>Chapmanslade Parish Council is contributing an additional £500</i>	£4,000	Wessex Court – Cycle Barrier	£800	Boreham road / Woodcock road (topo survey to allow development of options for possible substantive bids)	£1,500
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17	<p><u>Your Area Board - Your Ideas, Your Reactions, Your Suggestions</u></p> <p>There were no comments from those present.</p>								
18	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman confirmed the future meeting date as follows and drew the meeting to a close:</p> <ul style="list-style-type: none"> • 5 July 2012 – Chapmanslade Village Hall • 6 September 2012 – Warminster Civic Centre • 8 November 2012 – Warminster Civic Centre • 10 January 2013 – Warminster Civic Centre • 7 March 2013 – Warminster Civic Centre 								

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Warminster Area Board – 5 July 2012

Chairman's Announcement

Paths Improvement Grants Scheme (PIGS)

Do you have an idea to improve access to the countryside or to create new links between settlements in your area?

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area. In 2012 around £60,000 will be made available for community led projects.

If you have an idea for a scheme please contact Wiltshire Council's Rights of Way and Countryside Team Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349.

Further details of the scheme are available on the Countryside Access Forum website - www.wiltshirelaf.org.uk

The closing date for applications is Friday 13 July 2012.

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Warminster Area Board – 5 July 2012

Chairman's Announcement

Helping People To Live Safely In Their Own Homes

Following extensive consultation and considerable planning, the care and support service is now in place throughout the county provided by Leonard Cheshire, Aster Living, Enara Complete Care and Somerset Care.

This service is now available to over eight hundred Wiltshire residents and is already delivering some really good outcomes for people, some examples of which include:

- Mrs A, who was able to return home after a period in a care home.
- Mr S, able to manage without support following a period of intensive support from a Help to Live at Home provider.
- Mr P was able to return home from hospital, with an intensive support package from a Help to Live at Home provider rather than take the previously traditional route of a nursing home.
- Mr G was withdrawn and uncommunicative, with the implementation of a flexible care package from a Help to Live at Home provider, within two weeks Mr G started referring to his carers by name and holding short conversations. He has now requested to go shopping with a carer once a week, and is able to manage some personal care.

All services are available to everyone in Wiltshire, not just those eligible for support from the Council and contact details for each Help to Live at Home providers below:

Leonard Cheshire Disability

North and east Wiltshire
Tel: 01225 781126

Aster Care Services

East and south Wiltshire
Tel: 01380 829000

Somerset Care at Home

West and north Wiltshire
Tel: 01225 792925

Enara Complete Care Services

West Wiltshire
01225 791015

Wiltshire Medical Services

Tel: 01249 454000

Medequip UK

Tel: 01249 815052

Further service improvements:

- ✓ The **Help to Live at Home telecare response and community equipment services** are being provided by Wiltshire Medical Services (WMS), Medequip UK and Aster Living. These services have already been implemented in West Wiltshire, as part of the Help to Live at Home pilot test and will be introduced across the county in April.

Medequip UK is now the provider for all community equipment aimed at assisting customers to remain independent in their own homes. Community equipment ranges from the more

traditional aids such as chair raisers, continence products, hoists etc. to more specialist technology including pendant alarms, fall sensors and pressure relief mattresses.

With an aim to make equipment more accessible Medequip is working closely with the Independent Living Centre in Semington to equip a demonstration suite for customers to visit and will be opening a number of retail units across Wiltshire. In addition Medequip will implement a mobile demonstration and assessment unit, able to visit the whole of Wiltshire.

Telecare customers have specialist equipment in their homes which, in an emergency, triggers an alarm at the Wiltshire Medical Service call centre in Chippenham. This can be responded to in a number of ways; a conversation with the customer via the Telecare equipment, contacting a key holder, or a WMS responder visiting the customer.

A telecare service without the ability to visit customers has restrictions. When an alert is triggered, a standard call centre may be able to do little else, except call an ambulance and which can lead to an inappropriate hospital admission. The benefit of the new telecare response service is that it allows customers to receive the most appropriate response, when they need it.

- ✓ **Specialist financial advice** to people seeking assistance with paying for their care is now available.

Around 40 percent of individuals, who go into residential and nursing care in the county have to finance care themselves as they have savings and assets (including their home) worth more than £23,250. Unfortunately up to 25 percent of these individuals run out of funds, leaving little or no inheritance for loved ones. This may be avoidable in some cases.

Paying for care can be an expensive and open-ended commitment so the council would strongly recommend that customers seek specialist information and advice before making any commitments.

If a customer is currently in receipt of care it is still advisable to seek specialist information and advice as there may be options available to you to protect your interests.

To support people who pay for their own care, Wiltshire Council is working with two independent care fees specialists to help customers make informed choices about their long term care and specifically how they can fund it.

Both of these Specialists are accredited by SOLLA, (Society of Later Life Advisers) through the Later Life Accreditation Scheme:

Ashton Rowan
Telephone: 01225 475359

Email: wilts@ashcourtrowan.com

Web: www.ashcourtrowan.com/financial-planning

Care Fee Investments Limited

Telephone: 0845 077 5655

Email: wilts@carefeesinvestment.co.uk

Web: www.carefeesinvestment.co.uk

- ✓ The **Customer Reference Group** now has 40 members, 20 of whom have received training and are shortly to hold two coffee mornings for Help to Live at Home customers to hear their views on the service.
- ✓ A **dedicated customer helpline** has been set up for Help to Live at Home issues, this number is staffed 9am-5pm, Monday to Friday on **01225 712 553**.



FAO Michael Dnes
Roads Reform
Zone **3/29**
Department for Transport
Great Minster House
LONDON
SW1P 4DR

6 June 2012

APPEAL TO THE SECRETARY OF STATE FOR TRANSPORT RE THE AFFIRMATION BY BATH AND NORTH EAST SOMERSET COUNCIL TO INTRODUCE A LORRY BAN ON THE PRIMARY ROUTE A36 AT CLEVELAND BRIDGE, BATH.

1. Background

- 1.1. Heavy Goods Vehicles travelling through Bath have been a concern for many years, particularly along A4 London Road and A36 Bathwick Street.
- 1.2. Bath and North East Somerset Council (BaNES) cite the contribution made by HGVs to poor air quality, road safety issues and intimidation experienced by vulnerable road users within the Bath World Heritage Site.
- 1.3. In order to mitigate those effects, BaNES are proposing the introduction of an 18 tonne environmental weight restriction for vehicles turning between A36 Bathwick St and A36 Beckford Road, in both directions.

(See plan at Appendix A)
- 1.4. An experimental traffic regulation order is preferred by BaNES, they say to allow the impact of the proposed weight restriction on alternative routes to be monitored before a decision is taken whether to modify, suspend or make the order permanent.
- 1.5. This proposal has been emerging for several years, and has been strongly and consistently opposed by Wiltshire Council, Somerset County Council and the Highways Agency. The proposal is also formally opposed by a number of

disaffected communities, bodies representing the freight industry and local Members of Parliament.

2. Summary of objection

2.1. In summary, the opposition is based on the certainty that :

- HGV's displaced from the A36 through Bath would transfer onto less suitable routes with inevitable adverse environmental and amenity results,
- the function of the PRN would be compromised
- additional costs would be incurred by the freight industry due to added mileage
- displacement of PRN traffic will place undue pressure on alternative motorway junctions (namely M4 J19 and M32 J1) and
- the winter maintenance operation for the PRN would be compromised increasing the vulnerability of the route to function during adverse weather.

3. Current Position

3.1. BaNES decision to proceed has been taken in spite of that opposition. Wiltshire Council's most recent letter to BaNES is attached, responding to a letter from BaNES restating their intention to introduce the Order in June. (See Appendix B). A file of earlier exchanges is available should it be required.

4. Contemporary Guidance

4.1. DfT's "Guidance on Road Classification and the Primary Route Network" (Jan 2012) is a very clear and concise document setting out how local highway authorities should approach the classification of roads and the organisation of the PRN in their own area.

4.2. More specifically, the guidance requires that:

- Significant changes should be agreed between all of the authorities responsible for managing the primary route, to ensure consistency.
- A significant change means a change that has a material impact on the route of a journey from one primary destination to another..... In some situations, the introduction of traffic restrictions (**e.g. banned turns**) may also constitute a significant change

- Unless the agreement of all affected authorities can be obtained, including the Highways Agency where appropriate, then changes to the primary route **should not be made.**
(the emphases are the writer's)

4.3. The guidance also reaffirms that:

- Under EU Directive 89/460/EC, the PRN **must** provide unrestricted access to 40 tonne vehicles

5. **BaNES Response**

- 5.1. Despite strong and consistent representations by the objectors referred to in 1.5 above, BaNES stated intention is to implement the lorry ban in June. Their attention has been specifically drawn to DfT's requirement to secure agreement from affected authorities - there has been no response. Our view therefore remains simply that in light of the guidance, the proposed changes should not be made.
- 5.2. BaNES attention has also been drawn to the EU Directive.
- 5.3. BaNES have told us that they have taken independent legal advice, from which they conclude that they are not bound by the EU Directive. Given that such a view would command wider interest, an informal request for sight of this legal advice was made to BaNES.
- 5.4. That request was declined.
- 5.5. Both Wiltshire Council and the local MP resorted to making a Freedom of Information request, formally asking for sight of that evidence. Our Fol request was again declined, citing "legal privilege" as a reason for withholding.

6. **Appeal to Secretary of State**

- 6.1. Dialogue between our respective authorities/agencies is now exhausted, and we have no choice but to ask the SoS to intervene.
- 6.2. It is well understood that DfT expects the PRN must continue to operate as a nationwide network, and shall remain open to all expected traffic. As such, the PRN should not be affected by banned turns, weight restrictions, etc that limit their functionality.
- 6.3. The outcome of BaNES proposal would be entirely contrary to that expectation.

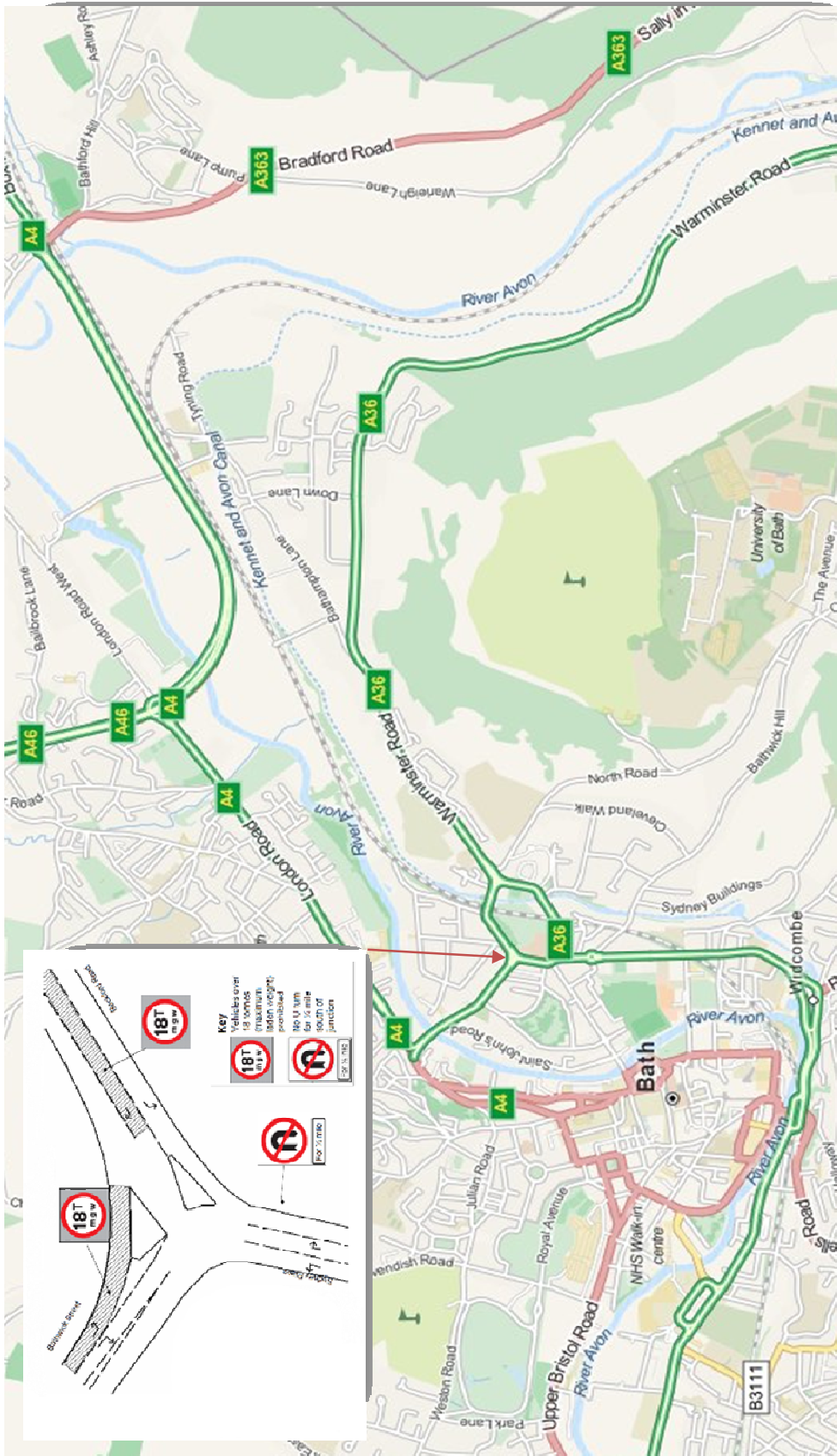
- 6.4. In circumstances where a member of the public or local authority believes an improper decision has been made around the PRN, they are entitled to appeal to DfT. All powers for the management of the PRN still sit with the Secretary of State for Transport, and local authorities can only operate these powers at the pleasure of the Secretary of State.
- 6.5. DfT is formally requested to accept this appeal on behalf of the undersigned, and whilst it is fully understood that the views of both sides will need to be considered, our request is that the Secretary of State ultimately allows the appeal, and instructs Bath and North East Somerset Council to abandon their proposal to introduce a lorry ban on the A36 Primary Route.

Co-signed by:

Andrew Page-Dove · Asset Development Manager · Highways Agency

Ryan Bunce · Transport Policy · Somerset County Council

Allan Creedy · Head of Service · Wiltshire Council



Appendix B

21 May 2012

Adrian Clarke
Transportation Policy Manager
Transportation and Highways
Floor 2 Riverside
Temple Street
KEYNSHAM
Bristol
BS31 1LA

Department of Transport & Highways
County Hall
Bythesea Road
TROWBRIDGE
Wiltshire
BA14 8JN

Your ref:

Our ref :

Dear Adrian

Proposed Experimental 18t Weight Restriction on the A36 at the junction of Bathwick Street and Beckford Road in Bath

As well as the regular approaches made to you by our Cabinet Member, I have also tried to maintain a professional dialogue on this matter between you and your colleague officers.

Despite those efforts, your Council's responses have become typified by statements that are vague, unhelpful and more recently by a blunt refusal to respond or even acknowledge correspondence.

You should be aware that this opinion is not confined to the Council - several other local individuals, agencies and representative bodies have given me a clear indication that this is a commonly held view.

Your most recent "announcement" overlooked this Council's outstanding procedural queries, preferring instead to issue a letter giving recipients a repeat of what you have already told them, save for the addition of some frequently asked questions. Perhaps not surprisingly, it is a careful selection, that continues to avoid even acknowledging the questions that you prefer not to answer.

I am not prepared to let this matter rest, simply because you find it inconvenient to engage, and/or decline to address relevant issues.

I intend to arrange a round table meeting in the very near future, which I must insist you attend, and for you to be represented at a level appropriate for the occasion.

Given their unresolved concerns, I intend to invite the Highways Agency - following them taking a specific and unsolicited interest, I also propose to alert and invite DfT.

To once more restate the issues that demand your attention:

As I know you are aware, DfT have very recently published their "Guidance on Road Classification and the Primary Route Network".

DfT could not be clearer regarding the need to achieve agreement between affected Authorities (including the HA). They say:

- Significant changes should be agreed between all of the authorities responsible for managing the primary route, to ensure consistency.
- A significant change means a change that has a material impact on the route of a journey from one primary destination to another..... In some situations, the introduction of traffic restrictions (**e.g. banned turns**) may also constitute a significant change
- Unless the agreement of all affected authorities can be obtained, including the Highways Agency where appropriate, then changes to the primary route **should not be made.**

They also maintain:

- Under EU Directive 89/460/EC, the PRN **must** provide unrestricted access to 40 tonne vehicles

(the emphases are all mine)

Our meeting will need to discuss and attempt to understand how you believe that your Council has the ability to implement a proposal that continues to attract objection from affected authorities, and which is contrary to statute.

Can you formally acknowledge receipt of this letter, and confirm that you are willing to attend.

Yours sincerely

Allan Creedy
Head of Service · Sustainable Transport
Direct line: 01225 713444
Email: allan.creedy@wiltshire.gov.uk

Transportation and Highways

Floor 2, Riverside, Temple Street, Keynsham, Bristol BS31 1LA
Minicom: (01225) 394166 Action Line: (01225) 39 40 41
www.bathnes.gov.uk/BathNES/transportandroads

Date: 4th May, 2012
Our ref:
Direct line: 01225 395223
Fax:
e-mail: Adrian_Clarke@BathNES.gov.uk

Allan Creedy
Head of Service - Sustainable Transport
Wiltshire Council
County Hall,
Bythesea Road,
Trowbridge,
Wiltshire, BA14 8JN

Proposed Experimental 18t Weight Restriction on the A36 at the junction of Bathwick Street and Beckford Road in Bath

I am writing to you to explain Bath and North East Somerset Council's plans to introduce an experimental weight restriction in Bath at the above location.

The reason for the experimental traffic regulation order is to reduce congestion and air pollution on the A4 London Road in Bath by reducing HGV traffic travelling through the district. The level of NO₂ recorded on the A4 London Road is one of the highest in the UK.

The scheme is illustrated in Appendix A and prohibits the movement of through HGV traffic exceeding 18 tonnes travelling between Bathwick Street and Beckford Road and vice versa. The number of HGV movements affected is estimated to be 335 trips a day and the estimated reduction in traffic emissions is estimated to be 24% in the London Road Air Quality Management Area.

An assessment of the impact of the scheme is provided in Appendix B and Figure 1 shows how the HGV trips will be re-distributed based on this assessment. However, the 18 month experimental period will allow monitoring to take place to determine the actual impact of the scheme before a decision is made whether to implement the scheme on a permanent basis.

The experimental traffic management order is expected to be formally advertised in June 2012, with the scheme implemented shortly thereafter. A statutory consultation period of 6 months will follow, which will provide an opportunity for comments and objections to the scheme to be formally submitted to the council for consideration.

The experimental traffic regulation order will last for a maximum period of 18 months before the council is required to make a formal decision whether to make the scheme permanent.

I also enclose a list of frequently asked questions about the scheme, but please contact me if you have any further queries.

Yours sincerely,

Adrian Clarke

Transportation Policy Manager

A36 Bathwick Street and Beckford Road 18t Experimental Weight Restriction Frequently Asked Questions

What is the purpose of the HGV restriction?

The purpose of the weight restriction is to reduce through HGV traffic travelling between the M4 and towns south of Bath and North East Somerset along the congested A4 London Road in Bath. The proposed restriction will reduce the number of HGV's on the A4 London Road by an estimated 335 vehicles a day (2 way).

The A4 London Road lies in a designated Air Quality Management Area and suffers from one of the highest levels of NO₂ air pollution in the UK. The proposed restriction is estimated to reduce NO₂ emissions from road transport by 24% in the London Road Air Quality Management Area.

What are the alternative routes?

The shortest alternative route is via the M32/A4174/A4/A36, but other routes may be used such as the A37, A350, M5 or A34. Because of the relatively small number of HGV's affected and the number of potential alternative routes used to serve a dispersed range of trips, the impact on alternative routes outside the district is expected to be minimal.

How have the alternative routes been identified?

Traffic modelling carried out as part of the GOSW Bristol-Bath to South Coast Study, identified alternative routes if a weight restriction were to be introduced on the A36 Cleveland Bridge in Bath. This showed that the impact on north-south routes to the east in Wiltshire would be minimal as through HGV traffic predominately carried freight between towns and cities to the north, west and south of the Bath and North East Somerset boundary.

The results of the modelling work was confirmed following detailed analysis of roadside interviews with HGV drivers and the scheme further refined to prohibit the main north-south through movement of HGV's travelling between A36 Bathwick Street and A36 Beckford Road in Bath.

The alternative routes identified have been based on the shortest available legal route and discussions with the freight industry.

Why is an experimental order proposed?

An experimental order is proposed to allow the impact of the scheme to be monitored on alternative routes over a maximum period of 18 months. A monitoring programme using Automatic Traffic Counters has been put in place.

How will the restriction be enforced?

The restriction is designed to be largely self-enforcing, but the Council is trialling HGV enforcement measures on Upper Bristol Road in Bath, which could potentially be introduced at this location.

What is the impact on the Strategic Road Network?

The proposed restriction is not on the Strategic (Trunk) Road Network, but it is designed to prohibit through HGV's travelling between the A46 Trunk Road and the A36 Trunk Road.

The GOSW Bristol-Bath to South Coast Study concluded the A46/A36 route does not have a strategic 'trunk road' function and that the strategic route between the M4 and the south coast is via the A34.

The A46/A36 route is not one of the National Strategic Corridors identified by the DfT or Highways Agency.

An exemption will be provided for Highway Agency vehicles using the route in the course of carrying out the Highways Agency's statutory duties.

Supermarkets and fuel distribution companies would be most affected by the proposed restriction.

The Council will monitor the impact of the restriction on local deliveries in Bath and will consider providing exemptions in appropriate circumstances.

2) MPs, Town and Parish Councils (unprompted)

	Summary of Comments
Duncan Hames MP for Chippenham, Wiltshire	<p>Conveyed constituents' concerns about downgrading A46/A36 route through Bath. The effect of this could be to redirect traffic through Wiltshire, which would exacerbate existing traffic issues in Beanacre, Melksham and Chippenham.</p> <p>Response: The impact on towns and villages in Wiltshire is expected to be minimal. The experimental order will allow the impact to be monitored before a final decision is made on the scheme.</p>
Trowbridge Town Council, Wiltshire	<p>Proposal would have a severe and unacceptable impact upon communities in Wiltshire, including those communities adjacent to the A363, A350 and B3105. Any suggestion that the majority of traffic would use alternative routes via Bristol/South Gloucestershire and the Lower Bristol Road are unfounded and based upon flawed logic.</p> <p>The Town Council would urge B&NES Council to dismiss any proposals until a suitable alternative, which does not have an adverse impact upon communities, has been delivered.</p> <p>Response : The impact on towns and villages in Wiltshire is expected to be minimal. The experimental order will allow the impact to be monitored before a final decision is made on the scheme.</p>
Bradford on Avon Town Council, Wiltshire.	<p>Fully endorses the comments made by Trowbridge Town Council and hopes that B&NES will take this into consideration when making decisions which will increase the traffic in our towns and villages.</p> <p>Response: The impact on towns and villages in Wiltshire is expected to be minimal. The experimental order will allow the impact to be monitored before a final decision is made on the scheme.</p>
Hilperton Parish Council, Wiltshire	<p>Deep concern about suggestion of an increase in HGV traffic through Hilperton, which is very likely to happen if the proposed weight restriction is imposed.</p> <p>We understand that one authority cannot impose a restriction on their roads unless they have the express consent of the authority under whose jurisdiction the alternative route lies.</p> <p>Response:The impact on towns and villages in Wiltshire is expected to be minimal. The experimental order will allow the impact to be monitored before a final decision is made on the scheme. The restriction lies entirely within the jurisdiction of B&NES.</p>
Limpley Stoke Parish Council, Wiltshire	<p>Requested additional information on estimated HGV flows.</p> <p>Anticipating that the ban could reduce HGV flows on A36 through Limpley Stoke. However, concerned on the impact on Bradford on</p>

	<p>Avon, and the potential increase in smaller freight that would be able to drive more readily through the village lanes and on the B3108.</p> <p>Response: The impact on towns and villages in Wiltshire is expected to be minimal. The experimental order will allow the impact to be monitored on the B3108 before a final decision is made on the scheme.</p>
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Town and Parish Councils on the potential affected routes within B&NES and other local authorities will need to be consulted.

3) Members of the public (unprompted)

Name/Location	Summary of Comments
<p>Ms J Harries, A36 Lower Bristol Road, Bath</p>	<p>Why should 70% of HGVs be diverted to Lower Bristol Road.</p> <p>Why should people living here have their lungs damaged and other residential areas in Bath be protected?</p> <p>Residents in Lower Bristol Rd should not bear the cost of this scheme.</p> <p>Would like an 18 tonne ban on Lower Bristol Rd.</p> <p>Response: The experimental order will allow the impact to be monitored before a final decision is made on the scheme.</p>
<p>Mr Manuelo – Mills, Trowbridge</p>	<p>Nimbyism and anti-truck mentality.</p> <p>Extra cost to divert a laden 44 ton truck that averages 6 miles per gallon.</p> <p>A36/A36 is a it is a major European trunk route and EU law allows for free movement</p> <p>HGVs pay £1,200 a year in road tax per year.</p> <p>Everything you buy or own is transported by a lorry, without trucks factories would close, no food or clothing in the shops, no fuel in your garage.</p>
<p>Anne Lock, Corsham, Wiltshire</p>	<p>This closure will have an on-going and very severe effect upon communities in Wiltshire</p> <p>Response: The impact on towns and villages in Wiltshire is expected to be minimal. The experimental order will allow the impact to be monitored before a final decision is made on the scheme.</p>
<p>Mr D Jones, Staverton, Wiltshire.</p>	<p>As acknowledged in the documents prepared by B&NES, this will lead to a significant increase in large (>18 tonne) HGVs using a route wholly unsuitable and unsafe for such vehicles, namely the A363/B3105/Staverton/A361/A363/A350. This route in entirely inappropriate for such vehicles for the following reasons:</p> <ol style="list-style-type: none"> 1. In places, the B3105 is too narrow to allow large HGVs and cars to pass at the same time (within the village of Staverton). Two HGVs passing simultaneously is not possible at this location and poses a significant danger to road users and pedestrians. 2. The narrow minor roads through Sally in the Woods, the B3105 junction at Forewood Common and the double bends at Woolley are incapable of dealing with large HGV traffic and are already dangerous and the scene of multiple accidents. 3. The causeway of the B3105 at Staverton frequently floods (causing significant disruption) and is in a dangerous condition, with notable subsidence. The bridge at the Cereal Partners is also single lane and traffic controlled. This already gives rise to significant congestion

	<p>during the day and at all peak periods - further traffic will exacerbate this and further contribute to congestion with Staverton, Bradford on Avon and Trowbridge.</p> <p>4. The increased volume of HGV traffic is wholly unsuitable for a minor country road - the B3105.</p> <p>For these reasons, HGV traffic should be directed to the roads suitable for their use - namely the existing main A road network created for such traffic - the A4/A36. The simplistic assumption in the B&NES documents that HGV traffic transferred by this Order will use the already heavily congested roads (such as the Lower Bristol Road or M32) mentioned in the supporting documentation is laughable. In the era of Satellite Navigation, the quickest route will be chosen with no regard to suitability. The proposal is selfish, short sighted and does not even attempt to address the problem - it merely shifts the pollution, noise, congestion and danger onto even less suitable roads which coincidentally happen to be outside of your political remit.</p> <p>Response: The impact on towns and villages in Wiltshire is expected to be minimal. The experimental order will allow the impact to be monitored, including the impact on the B3105, before a final decision is made on the scheme.</p>
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4) Letters from HGV operators

Operator	Summary of Comments
John Probert, Chairman, Wyvern Cargo	<p>Proposed diversion would be a 15km detour and extra 10-15 minutes journey time in each direction for an average of 3 vehicles a day. Round trip operating cost increase of £50 per vehicle per day (Inc. 1 hour overtime) equating to an additional cost of £9,000 pa.</p> <p>Vehicle use Bath due to inadequacy of alternative N/S route to Dorset. Would welcome B&NES support in urging the Department for Transport to tackle this issue.</p> <p>The proposed ban would principally affect operators not based in Bath, therefore the decision cannot reasonably rest with B&NES.</p> <p>Response: The Council supported the A350 Westbury Bypass which would have improved north/south routes, but this project was halted following a public enquiry.</p>

HGV Operator Survey

At a meeting with representatives from the Road Haulage Association & Freight Transport Association in June 2001, it was suggested that Bath & North East Somerset Council should write to the major supermarket chains and fuel distribution companies to assess the effect of the proposed scheme. In August 2011 details of the scheme and a questionnaire was sent to 100 companies including:

- 1) Major UK supermarkets
- 2) Main fuel distributors
- 3) Operators who had been recorded making a through trip during the 2009 HGV interview survey on A36 Bathwick Street.

The letter to operators is provided as Appendix 1. The questionnaire is provided as Appendix 2, accompanied by Figure 1. The questionnaire was prepared in consultation with the Freight Transport Association and Road Haulage Association.

Letter to operators:

[\\CYCLOPS\Shared\\$\T&PPS\Active\Team area\Transport Policy\Transportation Planning\Freight\A36 Cleveland Bridge\Proposed weight limit\consultation\operators\questionnaire\pdfs](\\CYCLOPS\Shared$\T&PPS\Active\Team area\Transport Policy\Transportation Planning\Freight\A36 Cleveland Bridge\Proposed weight limit\consultation\operators\questionnaire\pdfs)

36 responses were received, a response rate of 36%. One of the responses was disregarded since it advised that their company's livery was used by a number of local contractors.

Results of HGV Operator Survey

Deliveries in Bath/Midsomer Norton & Radstock

Of the responses received, 86% stated that they delivered to premises in Bath and to a lesser extent, Midsomer Norton & Radstock. Nearly half of these operators making local deliveries (15 operators) made at least one local delivery a day. The most frequent trips were made by a major supermarket in Bath (3 to 4 round trips per day to a single site). Many of the operators were making multi-drop deliveries across a wide area, including milk collections from local farms.

Through trips on A46/A4/A36 Route without stopping to make a collection/delivery in Bath

45% of respondents operated at least daily HGVs through Bath without stopping in the City. One major supermarket chain is responsible for 141 single trips through Bath on a weekly basis. These trips are between South Wales/Bristol and Frome/Bournemouth/Poole. This is an average of 20/day, based on 7 day operation. Other operators making regular through trips included high street retailers, milk collection, building material distribution, food distribution and courier/logistics firms.

The 35 respondents were responsible for making nearly 600 one-way through trips via Bath per week.

Key Origins and Destinations

There was a predominance of through trips identified on an axis north west to south east and vice versa between:

- a) South Wales/Gloucestershire/Worcestershire/Bristol; and
- b) Frome/Warminster/Salisbury/Poole/Bournemouth/Southampton/Portsmouth

Alternative Route

If the proposed weight restriction is implemented, only four of the respondents (11%) stated that they would divert their vehicles to the Council's designated alternative route (M4 Junction 19, M32, A4174, A4 Salford, A36 Lower Bristol Rd and A36 Pulteney Road). 19 (54%) stated that they would use a different alternative whilst 2 (6%) stated they would make use of the proposed and other alternatives. 10 (29%) did not reply to this question. The most popular alternative routes, in order of priority/frequency were:

- M4 Junction 17 to A350, Wiltshire;
- M5 Junction 18, A4 Portway to A36 Lower Bristol Road;
- A46/A4 to Box/A365 to A350 at Melksham;
- A34;
- A46/A4/A363/B3015 Staverton/Hilperton/Trowbridge to A350;
- A37;
- M5 Junction 25 (Taunton) A358/A303/A37;
- A338 Marlborough; and
- A4/Pennyquick/Whiteway Rd/Rush Hill (Bath)/A367.

Additional Comments

Operators were also asked if they had any further comments on the proposal.

These included (in order of greatest frequency):

- It would cause significant additional costs;
- A4174/A4 Salford already congested and therefore not suitable;
- Proposal will move problems of congestion and pollution to other areas;
- Need a permit system for delivers to Bath and surrounding area;
- Proposal is a threat to the survival of business (especially HGV operators within a few miles of Bath);
- Better to spread traffic onto a number of routes; and
- Problems are caused by insufficient highway investment.

Raw Data and Results:

[\\CYCLOPS\Shared\\$\IT&PPS\Active\Team area\Transport Policy\Transportation Planning\Freight\A36 Cleveland Bridge\Proposed weight limit\consultation\operators\results](\\CYCLOPS\Shared$\IT&PPS\Active\Team area\Transport Policy\Transportation Planning\Freight\A36 Cleveland Bridge\Proposed weight limit\consultation\operators\results)

Current consultations

Consultation	Closing Date	More Information
What Matters to you Survey	Open	<p>Wiltshire Council and its partners are committed to developing and delivering services that reflect the differing needs of local communities. In order to do this effectively, we need to understand what really matters to residents living in Wiltshire.</p> <p>Your views about your area really do count, and Wiltshire Council would like to invite you to comment on a range of topics that affect life where you live, including:</p> <ul style="list-style-type: none"> • how and what we spend money on in your area • what we can do to improve life where you live • how we can improve safety in your area • your views on other public services • the natural environment where you live
Housing needs survey	Open	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help. Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk Telephone: 01249 706614</p>
Consultations on Traffic Regulation Orders	Open	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

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Warminster Area Board Issues Report for 5 July 2012

New issues since last meeting:

1. Several overgrown footpaths in Warminster

Community Area Manager has raised with officers who are investigating. This is a general issue in the Summer months in Warminster. The Town Clerk will co-ordinate a meeting for all involved to try to improve the situation.

2. Junction to Upton Scudamore A350

This is a dangerous junction. Wiltshire Council highways engineer is drawing up options and costings to improve the situation. This will be taken through the Community Area Transport Group (CATG).

3. Extra dog bin in Upton Scudamore

This is for the North end of the village. Community Area Manager has requested the bin be installed and is currently discussing with the appropriate officer.

Ongoing Issues under investigation

1. Issues with planning website & public information

Discussing with planning department as correspondent believes the information is often unclear. The Head of Admin and Technical Support is looking into the issue and the website is being reviewed.

2. Parking on junction of Smallbrook / Boreham Road

Highways officer is drawing up possible solutions; to report back to the CATG on September 11 2012.

3. Animals being killed on road – Boreham, Bishopstrow

This is to be part of a wider Bishopstrow meeting. Looking at possible signage if this is a substantial issue.

4. Speeding on Boreham Road

Has been referred for a metro-count survey

5. Sambourne Road crossing

Part of Taking Action on School Journeys and work is scheduled to be undertaken – improved painting and lighting.

6. Folly Lane

Highways officers and CAM visited site and met with residents. New signing and lining has been improved by Community Area Transport Group. A further metro count will be undertaken in September.

7. Portway – vehicles mounting pavement

The dropped kerbs are to be raised which will help to eliminate the problem of vehicles mounting the pavement. Community Area Manager chasing implementation of this work.

8. Broadway footpath

The Broadway estate has a number of footpaths passing through it. When the estate was finished West Wilts adopted all the footpaths (and thus took on the maintenance and weed clearance) except for the final twenty yards or so. Each side of this last section of the path network there are bungalows occupied by elderly people who find it difficult to tackle the problems as each year the path gets obstructed by waist high weeds and nettles and it becomes virtually impassable. In the past the Warminster Environmental Pride Team (WEPTS) community group have cleared the weeds but this is not the long term solution.

Land registry to identify ownership but this is likely to be the houses that back onto the footpath – this requires chasing up.

To be part of a wider meeting looking at footpaths in Warminster.

9. West Street vehicles mounting pavement

Leaflets available to place on cars. Area Manager to investigate.

10. Parking on pavement Highbury Park and Cul-de-Sac

As above.

11. Beech Grove / Portway junction

Discussed at CATG meeting; options have been drawn up. Members of CATG including Town Council to look at options.

12. Grovelands / Victoria Road

Has been approved and works are being programmed. Should start in late Summer all being well.

Issues Resolved / closed since last meeting:

1. Parking at entrance to Minster School

Community Area Manager has discussed with school who continue to do all they can to dissuade parents. PCSOs have been in attendance. Wiltshire Council are allowing free parking at school drop off and pick up times near local schools which will improve the situation.

2. Breach of access only on Chain Lane / Smallbrook Road

This is an ongoing issue as the through route cannot be closed as a local business has a right of access. This is an enforcement issue with relatively low priority. No further action possible at the moment but there may be scope in the future if businesses move.

Report Author: Jacqui Abbott, Community Area Manager

Jacqui.abbott@wiltshire.gov.uk

07771 844 530

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Warminster Community Area Board

25th June 2012



1. Neighbourhood Policing

Team Sgt: Debra Ashley

Town Centre Team

Beat Manager – PC Sam Withey
Patrol Officer – Jon Pearce
PCSO – Lorraine Rice
PCSO – Mary Moore

Rural Team

Beat Manager – Pc Vicky Howick
PCSO – Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

• Speeding	Chapmanslade, Sutton Veny, Chitterne, Maiden Bradley and Crockerton.
• Anti Social Behaviour	Elm Hill and Elm Hill woods, Warminster.
• Parking/Obstruction	Woodcock Road, Warminster.
• Parking/Obstruction	Horningsham, and Chapmanslade schools

3. Police Authority Representative: Mr Ricky Rogers

Please contact via Wiltshire Police Authority Tel. 01380 734022 or

<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Performance in Warminster and its surrounding villages remains fairly stable and compares to where we were this time last year.

Thefts from our motor vehicles continues to be a challenge especially whilst vehicles have been parked at our favourite local walking locations/carparks/villages. The vehicles specifically targeted have been those where valuable items handbags etc have been left inside/on show.

Whilst these matters appear to have occurred predominantly during the daytime hours when there has been the likelihood of passersby/witnesses, the offenders commit these offences when people are some considerable distance away from their cars. Police suspect that the offenders for these particular offences often park up their own cars and wait or hide nearby waiting to see if others place valuables in the boot/hide them under blankets.

Please DO NOT leave your valuables in unattended cars at anytime – despite car alarms and good security measures – windows are being smashed and thefts from cars continue. YOU can help yourselves.

Please report anything suspicious via the 101 number

ER Warminster	Crime				Detections	
	June 2010 - May 2011	June 2011 - May 2012	Volume Change	% Change	June 2010 - May 2011	June 2011 - May 2012
Victim Based Crime	1027	975	-52	-5%	18%	20%
Domestic Burglary	41	34	-7	-17%	15%	15%
Non Domestic Burglary	99	108	9	9%	3%	4%
Vehicle Crime	79	106	27	34%	9%	8%
Criminal Damage & Arson	214	219	5	2%	18%	18%
Violence Against The Person	146	193	47	32%	53%	40%
ASB Incidents (Year to Date)	203	120	-83	-41%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (May 2011 - April 2012)						
* Detections include both Sanction Detections and Local Resolution						

Inspector Lindsey Winter
Sector Inspector
Warminster Westbury Tisbury and Mere

26 June 2012

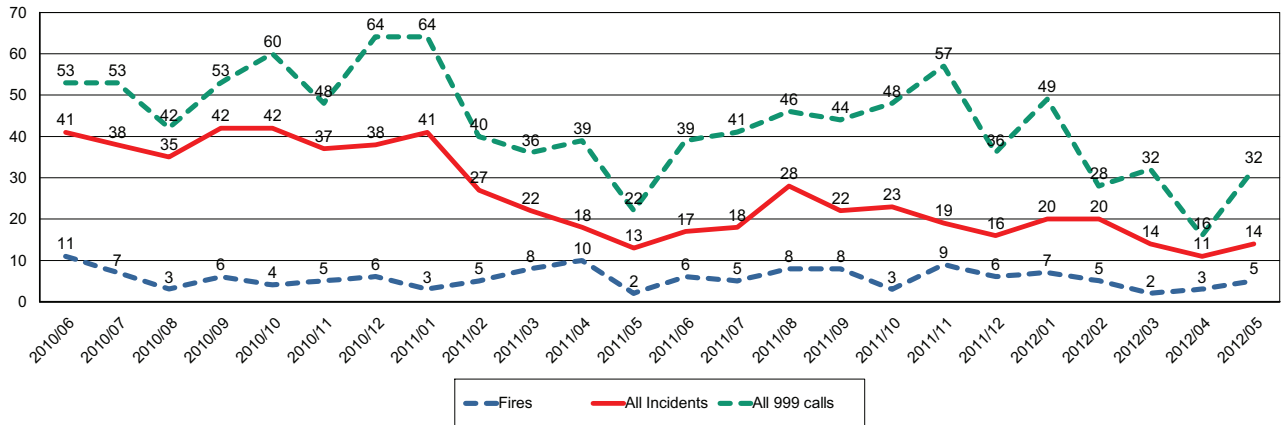
Wiltshire Police - 170 years of public service



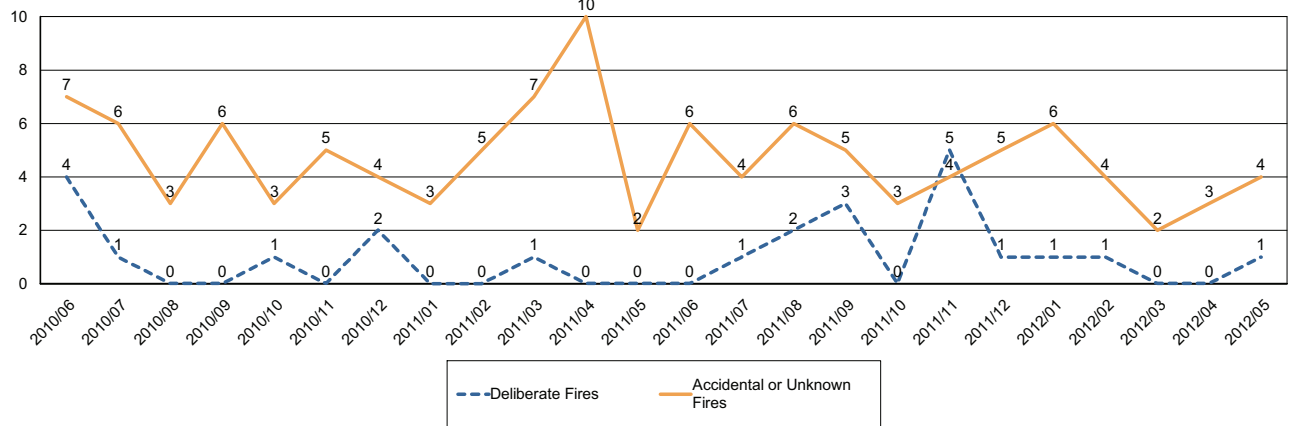
Report for Warminster Area Board

The following is an update of Fire and Rescue Service activity up to and including May. It has been prepared using the latest information and is subject to change.

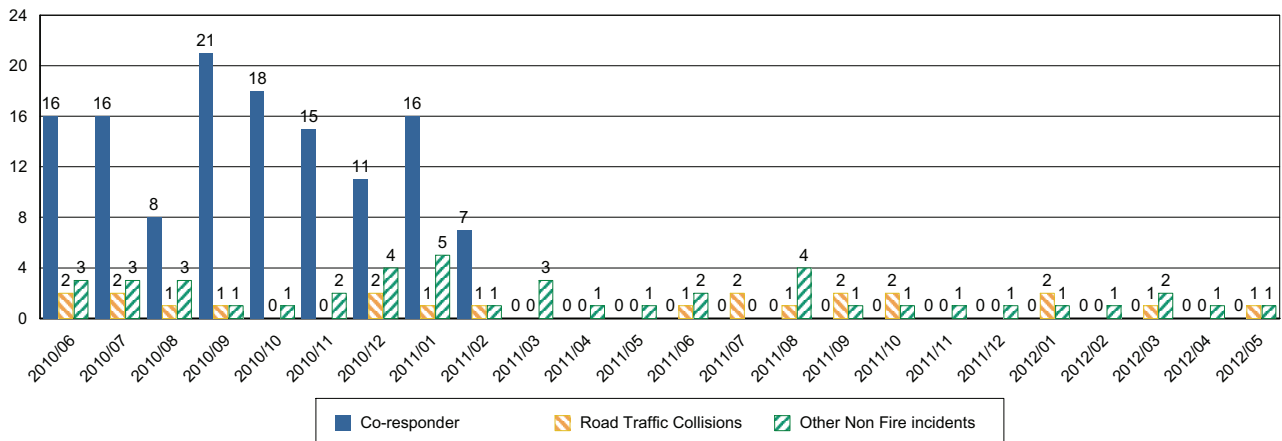
Incidents and Calls



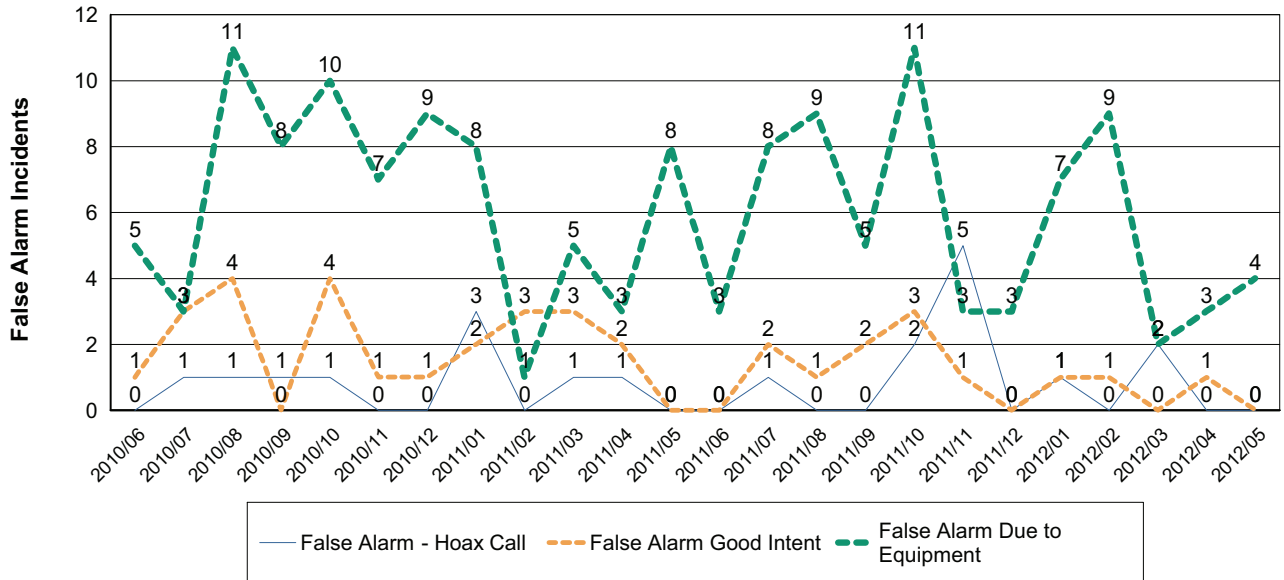
Fires by Cause



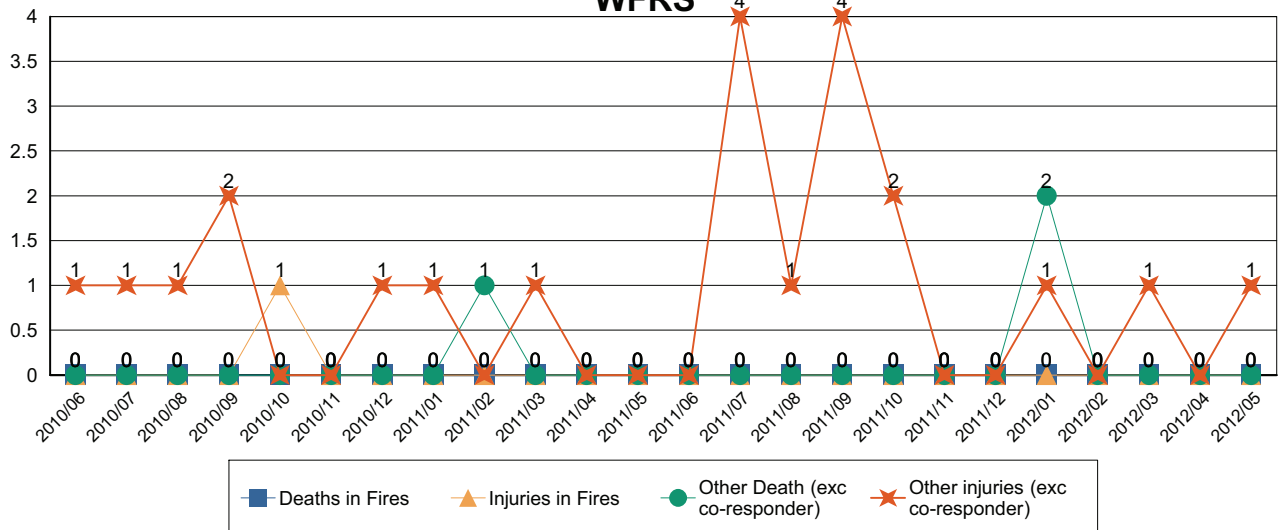
Non-Fire incidents attended by WFRS



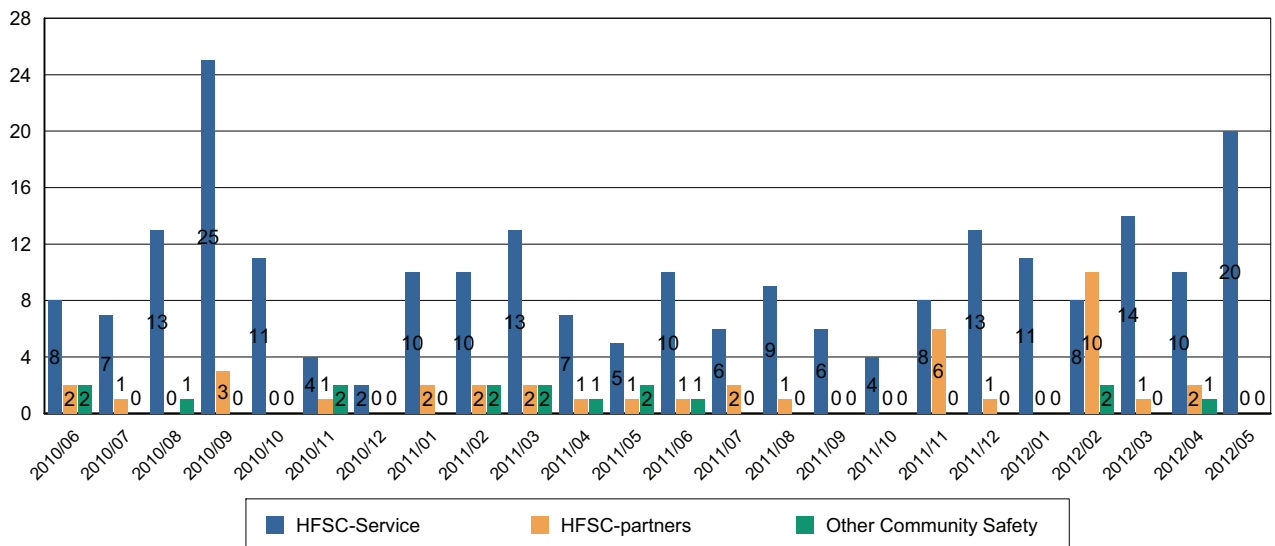
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

June update

New Salisbury health facility gets planning permission

Proposals for a new, state-of-the-art GP practice on part the site of the former Old Manor Hospital, on Wilton Road, Salisbury have been granted planning permission. The new, GP-led development will be the new home for Grove House and New Street practices, and the building will be paid for and developed by the practices, who have recently merged to become Salisbury Medical Practice.

Notice of the planning permission is available on Wiltshire Council's website at: <http://www.wiltshire.gov.uk/planninganddevelopment/2012/0017/applicationdocument.htm>

NHS Wiltshire launches consultation on Wiltshire Falls and Bones Health Strategy 2012-14

The Wiltshire Falls and Bones Health Strategy 2012-14 was launched for public consultation on Thursday 21 June. The main aim of the strategy is to reduce the number of falls which result in injury.

NHS Wiltshire is seeking the views of local people, service users and carers, who's input into discussions about the future shape of the services will allow us to gain as wide a view as possible as to how Wiltshire tackles falls and bone health over the next two years.

The strategy focuses on five priority areas:

- Falls and osteoporosis care pathways
- Multi-disciplinary falls assessment and interventions
- Osteoporosis assessment and treatment
- Best practice management of people after a hip fracture
- Raising awareness of falls and bone health, and the importance of a healthy lifestyle

Maggie Rae, Corporate Director of Public Health and Public Protection, says

"Falls can be very serious for older people but there are many simple steps you can take to reduce your chance of falls and fractures. The aims of the Falls and Bone Health Strategy are to: improve falls and fracture services used by Wiltshire residents and make sure that services respond to the needs of older people; halt the rising number of falls and related injuries experienced by older people each year; and support older people to access a wide range of community resources."

Your views on the draft falls and bone health strategy will help us to ensure we have got the priorities for Wiltshire right and we look forward to hearing from you. **All comments on the draft strategy must be received by 13th September 2012.** The draft strategy and

consultation document can be found on the NHS Wiltshire website here: <http://www.wiltshire.nhs.uk/Clinicians/For-healthcare-professionals/For-healthcare-professionals.htm> which also includes a questionnaire that you can complete for letting us know your views/comments.

NHS 111 – Award of contract for call-handling

The contract for the call handling and clinical assessment elements of the new NHS 111 service in Wiltshire and Bath and North East Somerset has been awarded to Harmoni, subject to contract finalisation.

Clinical Commissioning Groups and Harmoni will be working with other local stakeholders to deliver a high quality service for patients in Wiltshire and Bath and North East Somerset with urgent care needs, from April 2013.

Ed Macalister-Smith, Chief Executive of the NHS B&NES and Wiltshire PCT cluster said: “We know people can be confused about which NHS service to use when they need help quickly, and too often they use the wrong service. NHS 111 is an important step in our journey towards improving the way that patients use urgent healthcare services. We look forward to working with Harmoni to implement the call-handling and triage elements of the wider NHS 111 service”.

The next PCT cluster Board Meeting will be held on Wednesday 25 July at 10am at Bath & North East Somerset PCT headquarters, St Martin’s Hospital, Clara Cross Lane, Bath. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk).

Partner Update for Warminster Area Board

Name of Parish/Town Council/Partner: Warminster Town Council

Date of Area Board Meeting: 5th July 2012

Headlines/Key Successes

- Jubilee Celebrations, Picnic in the Park, Disco, Nightclub
- Jubilee Fireworks and Beacon lighting

Projects

- Footpath review with Highways Team
- Enterprise Warminster and working with local business
- Council to consider extending car parking refund scheme to 2 hours. Likely announcement by end of June
- Planning local Job Fair likely to be scheduled in September
- Garden Competition to be judged in July, still time to enter, cash prizes. See www.warminster.uk.com for entry form

Diary Dates

- Pet Fun Day in the Park 7th July 2012
- Warminster Festival 6–20th October 2012 Programmes now available. Tickets on sale shortly
- Join in Warminster's Big Ding Dong 27th July St Lawrence Chapel 8am. Bring a bell to ring, any bell, but be there early. Celebrating the first day of the Olympic and Paralympic games
- Warminster Carnival 27th October

Signed: Heather Abernathie

Date: 21st June 2012

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Partner Update for Warminster Area Board

Name of Parish/Town Council/Partner: Horningsham Parish Council

Date of Area Board Meeting: Thursday 5 July 2012

Headlines/Key Successes

- Jubilee Party – Update from the Committee
We had a brilliant day; the Warminster Area Board Grant enabled us to have a bouncy castle for the children as well as spending more on flags and very noisy horns for each child. We had over 200 hundred villagers attend the tea party and every child was presented with a Jubilee Mug by Lady Bath. The day was rounded off with a disco in the evening with a bar and barbeque. A great day was enjoyed by everyone despite the weather and the grant money was very much appreciated.
- Village Fayre 17th June 2012 was well-attended this year with a Celebrity Chef in attendance, all proceeds to be split between the parish groups and clubs etc.

Projects

- Play area
- Youth Club Satellite Provision
- Annual Public Meeting with Longleat Estate

Diary Dates

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 26.06.12

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Partner Update for Warminster Area Board

Name of Parish/Town Council/Partner Longbridge Deverill & Crockerton Parish Council

Date of Area Board Meeting: Thursday 5 July 2012

Headlines/Key Successes

- Jubilee Parties held in Crockerton and at Longbridge Deverill Hall very successful community events

Projects

- Winter Emergency Plan
- New Communication systems

Diary Dates

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 26.06.12

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Partner Update for Warminster Area Board

Name of Parish/Town Council/Partner: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: Thursday 5 July 2012

Headlines/Key Successes

Maiden Bradley Parish Council – Diamond Jubilee Celebration

Nearly forty children and their families celebrated the Queen's Diamond Jubilee on Sunday 3rd June. The event was hosted by Maiden Bradley Parish Council, and organised by Tricia Cox and Tonia Gunstone.

Originally due to take place on The Recreational Field as a family picnic, the weather forced celebrations indoors. However, spirits were not dampened as the Village Hall was transformed into a blaze of red, white and blue. Helen Cross and Wendy Lucas-Philips made wonderful balloon decorations while Tonia and Tricia set out rows of colourful tables. Sarah Neish and Anne Freeman judged the hat and cup-cake competitions; the winners were Alexander Cox for best Jubilee hat and William Morgan for his cake design of the Queen. After enjoying their food, the children were each presented with a commemorative Jubilee mug by Angus Neish, Chairman of the Parish Council, before everybody joined in to sing God Save the Queen. Maiden Bradley Parish Council would like to thank everybody who came along to the celebration helping to make it a memorable afternoon. Special thanks must be extended to all those who helped with the setting up and packing down of the event. It was lovely to see the village coming together not only to celebrate the Jubilee, but to simply get to know each other a little better and watch the younger ones enjoying some good old-fashioned fun!

Projects

- There is at present a vacancy on the Parish Council. The Parish Council is actively seeking a new member to join the team
- The Parish Plan/Handbook project has come to a close as it has been delivered to all households. The Clerk has been instructed to send it out to all its partners and relevant bodies.
- The Parish Council will now take on board the wishes of the parishioners highlighted in the plan and take action on the suggestions.

Diary Dates

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-
-

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 26.06.12

Partner Update for Warminster Area Board

Name of Parish/Town Council/Partner: Upper Deverills Parish Council

Date of Area Board Meeting: Thursday 5 July 2012

Headlines/Key Successes

- Jubilee Party and Beacon Lighting was seen as a very successful community event
- Parish Plan consultation papers (replies over 50% received so far)

Projects

- Parish Plan
- Affordable Housing Survey to be actioned in August
- Litter Pick

Diary Dates

-
-
-

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 26.06.12

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Wiltshire Council

Warminster Area Board

5 July 2012

Agreement of Community Area Transport Group Budget Allocation Proposals

1. Purpose of the Report

1.1. To agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.

2. Background

2.1. Funding for local road schemes for 2012/13 is to be allocated by area boards through Community Area Transport Groups (CATGs).

2.2. The Warminster CATG met in June 2012 to discuss projects for potential CATG expenditure.

2.3. The CATG recommend that a bid is made to the Substantive Highways scheme for the Boreham Road / Bishopstrow Road junction improvements.

3. 2012 / 13 Budget allocation

3.1 The budget for CATG projects in 2012 / 13 is £15, 226. All of the funding for 2011/12 has been used and there is no money rolled over.

4. Expenditure already agreed by Area Board

Project	Cost
4.1 Folly Lane signing and lining	£1500
4.2 Chapmanslade signing and lining	£4000

(in addition to an agreed contribution by Parish Council of £500)

4.3 Wessex Court - Cycle Barrier	£800
4.4 Boreham road / Woodcock Rd survey	£1500

5. Proposed expenditure to be agreed

The CATG recommends that £3,000 of CATG funding is set aside to be used as match funding towards a bid to the Substantive Highways Scheme.

This would leave £4,426 remaining in the CATG budget.

Warminster Town Council, subject to agreement, may also contribute towards the scheme.

The scheme will cost approximately £25,000.

If the bid is not successful, the £3,000 will be returned to the CATG funding budget.

5 Recommendations

The CATG recommends that the Warminster Area Board:

- a) Sets aside £3,000 to be used as match funding towards a bid to the Substantive Highways scheme for improvements to the Bishopstrow Road / Boreham Road junction.

Report Sponsor & Chair of CATG: Cllr. Andrew Davis
Report Author: Jacqui Abbott, Community Area Manager
Tel No: 07771 844 530
E-Mail: jacqui.abbott@wiltshire.gov.uk

Wiltshire Council

Warminster Area Board

5 July 2012

PROCESS FOR ALLOCATION OF 2012/13 YOUTH FUNDING

Purpose of the Report

1. To agree a process for the allocation of the £4,045 funding allocated to the Warminster Area Board for supporting youth related projects.

Background

2. Each Area Board has been allocated funds to support young people's projects. £4,045 has been allocated to Warminster Area Board for 2012/13

Main Considerations

3. The Area Board Coordinating meeting of 15 June considered a proposal for the way of allocating this funding that took on board good practice from several other Area Boards in their allocation of the 2012/13 youth funding.

4. The proposal is to hold a participatory budgeting session where young people, Councillors and members of the public attend the Area Board meeting on 8 November and are allowed to vote (with the voting handsets) for the projects they find most deserving.

The criteria for the projects should be:

- Groups of young people up to the age of 21 are eligible to apply.
- A group must be a minimum of 3 young people.
- Groups can apply for up to £1000 to take part in activities, buy equipment or other project costs.
- The project ideas should come from young people themselves and they should be actively involved in the planning.
- The project should have a 'supporter' to help and hold funds for the project (e.g. youth worker, school, councillor).
- The project should show benefits for young people in at least one of the following areas:
 - Leading healthier lifestyles / keeping physically healthy.
 - Learning new skills.
 - Enjoying recreation and leisure.
 - Making a positive contribution.
 - Access to transport or other services.

➤ Challenging bullying or discrimination.

- Young people could have help to present their ideas to the Area Board.
 - Young people should develop ideas for how they will know their project has been successful.
 - Young people should be actively involved working out the project costs and benefits.
 - All awards will be subject to a suitable 'supporter' being in place to hold funds for the project and confirm that any necessary safeguards are in place. The supporter will ensure that funds are spent as outlined within applications and any unspent funds are returned within 6 months of the project finishing. The supporter will confirm the project has run and will provide a simple account summary detailing how funds were used within 6 months of the project finishing.
 - All awards are subject to quotes / estimates being provided as financial evidence.
5. The scheme will be advertised widely through mailing lists/schools/youth groups/parish councils, Area Board newsletter etc.
6. A simple application form will be drawn up by the Community Area Manager for interested groups to complete and submit by a set date. There will also be a sponsorship form. If there are a large number of responses then these will be shortlisted at by the Community Area Manager, Chairman and Vice-Chairman of the Area Board. Those whose applications are shortlisted would be invited to attend the Area Board meeting bringing a maximum of 10 people with them so as not to skew the voting.
7. The meeting would hear a brief presentation from each group – we would welcome pictures/PowerPoint displays or a video presentation if preferred. At the end of all presentations those in the meeting would vote, with the most popular receiving funds until it is all spent.

Financial Implications

8. £4,095 has been made available for the Area Board to allocate.

Legal Implications

9. N/A

HR Implications

10. N/A

Equality and Diversity Implications

11. The funding will enable young people to address issues they have identified that affect their lives

Recommendations

- 12.1 It is recommended that the Area Board members agree to the process for the allocation of the youth funding through a Participatory Budget event.
- 12.2 It is recommended that the Area Board delegates the £4,045 2012/13 youth funding to be decided by general voting at this event.
- 12.2 It is recommended that at the Area Board meeting on 8 November is used for this process.

Report Author: Jacqui Abbott
Tel No: 07771 844 530
E-Mail: jacqui.abbott@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report

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Wiltshire Council

Warminster Area Board

5 July 2012

Warminster & Village Community Partnership (WVCP) Claim for Core Funding 2012/13

1. Purpose of the Report

- 1.1. To seek the Board's approval for core funding to WVCP covering the financial year 2012/13

2. Background

- 2.1. Warminster and Villages Community Area Partnership (WVCP) are entitled to apply for up to 20% of Area Board funding for their running costs each year. They are required to provide a workplan and a budget projection as provided in the appendices.
- 2.2. There are normally two tranches of funding to community partnerships during 2012/13 (up to 50% of their total projected costs in each tranche).
- 2.3. The Community Area Manager will advise WVCP that the second tranche can be requested at the November, 2012 Board when evidence is received that the first tranche has been spent effectively in meeting their objectives and also that the conditions listed in section 5 below have been met.
- 2.4. Warminster Area Board has been allocated in 2012/13 budget of £47,714 for community grants, community partnership core funding and councillor led initiatives.
- 2.5. The partnership can apply for a maximum of **£9542.80**

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.

- 3.2. WVCP have applied for **£9294.00** towards their running costs for 2012/13. This figure is within the 20% of Area Board funding allowed.
- 3.3. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. The CAPA is to be signed by both parties at this meeting if WVCP's core funding is awarded.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, WVCP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer and Community Area Manager as a workable document. Questions regarding the workplan have all been answered satisfactorily.
- 3.5. Warminster & Villages Community Partnership has submitted a 2012/13 claim for £9294.00 for their core costs. This level of funding is within the 20% allocation from Warminster Area Board's budget. 50% of the sum awarded can be considered as the 1st tranche. The area board can therefore award £4647 at this meeting to be paid immediately, with the balance to be paid in November subject to the conditions being achieved in section 5 below.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Warminster Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

5. Recommendation

The Community Area Manager recommends that the area board:

- approve the whole year's core funding request of £9294 with an agreement to release the 1st tranche of £4647 immediately
- agree to the release of the 2nd tranche at the November Area Board meeting as long as conditions recommended by the Community Area Manager and agreed by the Board, have been met. These conditions are as follows:

Warminster and Villages Community Partnership will:

- have engaged the services of a Partnership Administrator by September 2012; and
- be on target to produce the updated Community Area Plan by January 2013 as per their workplan; and
- have evidence that the money from the first tranche of funding is being used towards the implementation of the workplan.

Tel No: Jacqui Abbott, Warminster Community Area Manager
07771 844 530
E-Mail: Jacqui.abott@wiltshire.gov.uk

Appendices:
Appendix 1 WVCP Annual Workplan, 2012/13
Appendix 2 WVCP Budget Form, 2012/13

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Warminster & Villages Community Area Partnership

Annual Workplan 2012/13

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2012/13, please complete the form below.

CAPA commitments	Proposed initiatives and activities	WVCP Response
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 83</p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it?</p> <p>Give details of any theme groups within the CAP.</p> <p>Please explain how your CAP is supported – do you have an administrator/agent/project officer and if so, how are they engaged?</p> <p>Are you affiliated to WfCAP and do you attend WfCAP meetings and events?</p> <p>Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p>	<p>The Committee is elected at the AGM and comprises citizens & councillors/clerks from the Town & Villages. We welcome attendance from the Official Services.</p> <p>We currently have 3 active Pillar Groups (Economy & Tourism, Health & Social Care; and Education & Life-long learning (‘L4W’ for short)). The Coordinator and a Parish Clerk attend meetings of the Community Area Transport Group (CATG) and we continue in our efforts to identify ‘focal points’ willing to help form groups covering the 5 other Quality of Life topics, although Crime & Community Protection is already well-covered by NHW and the NTG meetings.</p> <p>We have recently recruited 3 new members to the Committee and hope to encourage them to act as focal points in the future.</p> <p>We engaged a Coordinator in September 2011. Debra Leslie is formally employed through the Warminster & Villages Development Trust as this is a legal entity.</p> <p>Yes. We attend when a representative is able to & copy WFCAP in on appropriate correspondence. One of our members is WFCAP Treasurer. The Coordinator also attends the CAP quarterly meetings to share information and good practice across the County and a few of the partnership members will be attending the AGM in April.</p> <p>Our priorities in 2012/2013 are to draft a new, a fit for purpose Community Plan, to take account of the period 2015 -2025. To continue to foster and support community groups with aims & objectives consistent with those of the Partnership (e.g. Friends of Warminster Park); and to work with the Official Services, including working closely with the Area Board, ensuring priorities established as a result of recent and forthcoming consultations are taken account of in their action plans.</p>

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Accountability <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>Please explain how you will account to the community during the year?</p> <p>How will you promote your work and engage people?</p> <p>Can you show that you have the support of the local community?</p>	<p>We hold an AGM followed by an open forum which is advertised in good time and to which a detailed report from the Committee is submitted. We maintain a website providing a range of information about the Partnership's work with links to the Community Area Plan and more recent community views on Priorities and providing the facilities for communicating with the Partnership.</p> <p>We recently held a joint Community Event with the Area Board where local issues and priorities were discussed and the work of the Partnership was highlighted. The development of the new Community Plan will involve a number of Community Consultation Events and we are budgeting for quarterly notices to be published in the local paper on behalf of the Partnership as a whole and each of the 3 main Pillar groups.</p> <p>In addition the Coordinator is working closely with the Villages/Parishes and local organisations to circulate relevant and useful information, to highlight the support the Partnership can offer and to give practical help and advice in establishing and running community projects.</p> <p>Not really, this is an area in which we recognise we need to establish ways to encourage involvement and feedback. However, there being no evidence of objections to the aims or activities of the Partnership: we actively participate in the Area Board meetings as often as possible and have had no adverse comments as a result. Those members of the community who are active in the 3 Pillar groups are naturally supportive of the Partnership Committee's efforts on their behalf.</p>
<p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a contact register of key organisations and volunteers."</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP.</p>	<p>We aim to reintroduce the quarterly Newsletter and we have display boards and material which we use at Community events whenever we have volunteers available. The Coordinator attends Pillar meetings where possible; she and Committee members are active on Committees set up by the Area Board and Town Council e.g. planning the Jubilee celebrations in 2012 and on the local economy ('Warminster in Business'). The Committee and Pillar Group members take the opportunity to explain about the Partnership and how it can help whenever possible: we readily accept invitations to talk about the Partnership to other organisations and invite them to be in attendance at our Committee meetings.</p> <p>We will be reviewing the website, updating it and making more interactive over the coming months.</p>

	<p>How many organisations are affiliated to the CAP and how many names are on your communications database?</p>	<p>The issue of membership & affiliation is one with which the Committee have been wrestling for some time, there being a range of views on the subject which have yet to be reconciled. We invite the Town Council to nominate a representative on the Committee and explored the idea of inviting a representative from each of 3 clusters of Villages but without success. The Area Board has itself nominated a Councillor to sit on the Committee. Many of the Committee members are also active in other local organisations.</p> <p>As a result of the recent Community event, we have updated our contact list, and this now takes account of a large number of local organisations, representatives from Official Services and citizens interested in Community Work. As far as possible, we aim to keep this updated on an on-going basis.</p>
<p>Consultation <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i></p>	<p>Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc? Will this work be towards an updated community plan? Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?</p>	<p>The responses we receive from Community Consultation will form the basis of the new Community Plan taking us through to 2025. We will be consulting widely with the local community; we are still discussing the best approaches to encourage a good response. We will be consulting in some of the schools, to encourage the younger population to take an interest in Community issues and plans. Online consultation is under discussion, together with running public consultation events and taking advantage of events organised by others to seek inputs.</p>
<p>Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p>Please explain how you intend to develop, review or implement your community plan over the next 12 months. What activities will you undertake in order to consult with local people? How will you ensure this is representative of the whole population locally?</p>	<p>The Plan as published covers the period 2005 –2015. At a recent Community Event we used the issues and initiatives from the current plan, together with JSA statistics, updates from Services and local organisations, WC and Town Council to discuss Community Priorities. This information will be used by the Area Board in their future considerations and by the Partnership as a basis for drafting consultation documentation for 2012. It is available to the community via our website.</p> <p>We will ensure we take account of the community in both town and villages through postal consultation, on line questionnaires and attendance at public events.</p>

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Local action
"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."

Please tell us about your plans to encourage local action to address the community plan priorities.

What do you expect to achieve during the year ahead?

How will you secure funding for these projects?

We foster & support the 3 main Pillar groups and encourage the formation of others. We draw the attention of community groups to the CAPlan at every opportunity, particularly where they are applying for funding.

A major Consultation exercise with the Warminster and Villages Communities on priorities and issues and the use of the input generated to draft a new fit-for-purpose Community Plan to take us through to 2025. To work closely with the Town & Parish Councils and the Area Board to ensure Community Priorities, expressed through consultation exercises, are taken account of in future Town, Village, Area Board and Wiltshire Council plans and their implementation.

Warminster has been selected as a Pilot Area for the Community Budget initiative and, whilst we have only received information regarding plans for Community Budgeting to date, we hope to work closely with the Area Board to highlight the priorities to be taken account of during the Pilot.

The Partnership is involved in and providing active support to a wide range of on-going g projects including: Youth Transport Scheme, Bustards, Warminster in Bloom, Warminster Jubilee Events and the Queens Jubilee Event in Salisbury.

We will take advice from local people such as Warminster Mayor Cllr Pip Ridout, from WFCAP, and the Charities Aid Foundation etc on appropriate sources of funding. Where local organisations seek support for grants we will help them in their efforts to secure funding via Area Board or other organisations.

Community Area Partnership Agreement 2012/13:

Budget details for CAP running costs

Your Details:

Name:	Debra Leslie
Partnership:	Warminster and Villages Community Partnership
Address:	
Phone:	
Email:	

Bank Account Details:

Account name:	
Sort code:	
Account no.	
Balance of funds at beginning of year:	£10821.13

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">▪ Details £8120 (Fee+NI) + 500 expenses	a £ 8620
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">▪ Details - Carried forward from last year	b £ -
Advertising & promotion (inc websites): <ul style="list-style-type: none">▪ Details £500 adverts £200 website	c £ 700
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">▪ Details Pillar Group Support	d £ 1800
Office expenses, consumables, etc.: <ul style="list-style-type: none">▪ Details £1500 rent + £300 stationary	e £ 1800
Other costs: <ul style="list-style-type: none">▪ FR book & Mag 210 Audit 500 Postage 250	f £450
Amount of funding rolled forward from 2011/12 to be spent in 2012/13:	g £ 4586
Total running costs applied for:	h £ 9294

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Warminster and Villages Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012/13.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval (July 2012). The second 50% will be released following approval at the November 2012 meeting.

Signed:

Date:

Please send your Annual Workplan and Budget Form for running costs to the Community Area Manger: JanPage87@wiltshire.gov.uk

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Report to	Warminster Area Board
Date of Meeting	5 July 2012
Title of Report	Community Area Grants

Purpose of Report:

To ask Councillors to consider the following applications seeking 2012/13 Community Area Grant funding.

1. Chapmanslade Parish Council. A request for £240
Officer recommendation: Approve
2. Boyton Parish Council. A request for £434
Officer recommendation: Approve
3. Warminster and Villages Community Development Trust. A request for £1,540
Officer recommendation: Approve

Total request if all applications are allocated in line with officer recommendations: £2214.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary

groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.

- 1.4. Warminster area Board has been allocated a 2012/2013 budget of £47,714 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Warminster Area Board can allocate up to 20% (£9,543) of this budget for the Warminster and Villages Community Area Partnership. (See separate report)
- 1.6. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.7. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.8. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.10. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.11. Funding applications will be considered at every Area Board meeting.

- 1.12. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.13. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.14. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.15. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.16. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.17. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.18. Warminster Area Board has a separate Community Area Transport Group (CATG) budget of £15,226 for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Community Area Grant Application Pack 2011/12 • Warminster and Villages Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. The remaining rounds will take place on the following dates:

Board meeting

6 September 2012
8 November 2012
10 January 2013
7 March 2013

Deadline for applications

27 July 2012
28 September 2012
30 November 2012
25 January 2013

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £36,700

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer Recommendations:

Ref	Applicant	Project proposal	Funding requested
8.1	Chapmanslade Parish Council	Hardwood Bench for Community	£240

8.1.1 Officer Recommendation – approve

8.1.2 The application meets the 2012/13 small grants criteria.

8.1.3 The project will be place in the High Street in Chapmanslade and will be the only bench in this locations. It will benefit many people in the area and help to promote a stronger and more vibrant community.

Ref	Applicant	Project proposal	Funding requested
8.2	Boyton Parish Council	Development of Parish Plan	£434

8.2.1 Officer Recommendation: Approve

- 8.2.2 The application meets the grant criteria 2012/13.
- 8.2.3 It is intended that the plan will form part of the County's Core Planning Strategy.
- 8.2.4 The funding would be used to produce a community led Parish Plan for Boyton and Corton. A parish wide questionnaire would be used for the plan and it will be ratified through Wiltshire Council's Core Strategy. It will give the Parish some power over development in the coming years.
- 8.2.5 The cost of producing the plan is £534 with £100 being match funded by the Parish Council.
- 8.2.6. If funding is not received the plan may not be published in the proposed format.

Ref	Applicant	Project proposal	Funding requested
8.3	Warminster and Villages Community Development Trust	Disabled Young People Opportunity trip	£1,540

8.3.1 Officer recommendation: Approve

- 8.3.2 The application meets the grant criteria 2012/13
- 8.3.3 The application is linked to the Community Plan through Culture and Leisure and Education and lifelong learning.
- 8.3.4 The Disabled Young People's project will provide opportunities for disabled young people with moderate disabilities for whom an 'open youth work' environment is not appropriate at this point in time. The project will use the same principles and values as youth work delivery, working with young people to provide a programme of fun and challenging activities which enable learning and development. Disabled young people will be encouraged to take part in other opportunities in the future offered by the YDC and other groups. To include: ten pin bowling, arts and crafts, cooking, animation film etc.
- 8.3.5 The project operate in the same way as the successful bridging project which has been responding to identify the needs of young people to be able to access quality youth provision since it began. The young people attending the bridging project said it was very difficult to access residential with able body peers. Recognising the many benefits that residential can bring both in terms of the experiences gained on them, and the life skills young people gain then enables them to bring into their day to day lives. We believe that this residential project will both benefit the young people taking part and the

wider community as the young people will be better equipped to play a role in society and their community. The skills and experience gained at this residential project will be transferable in the future to other mainstream settings such as the youth service and other community provision. It will help the young disabled people to go on and lead more independent lives and access mainstream services.

8.3.4. Warminster and Villages Community Partnership will oversee the project and the support work will be undertaken by the Warminster Youth Development Centre who have the expert knowledge in this area.

8.3.6. If the funding is not agreed, the project will be in jeopardy and may not go ahead.

Appendices:	<p>Appendix 1 Grant application – Chapmanslade Parish Council</p> <p>Appendix 2 Grant application – Boyton Parish Council</p> <p>Appendix 3 Grant application – Warminster and Villages Community Partnership</p>
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No unpublished documents have been relied upon in the preparation of this report.

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